

# **CUSD Board of Education**

## **Regular Meeting Agenda**

**Chico City Council Chambers**  
**September 21, 2011**  
**CLOSED SESSION – 5:00 P.M.**  
**REGULAR BOARD MEETING – 6:00 P.M.**



### **Board Members**

**Dr. Kathleen Kaiser, President**  
**Jann Reed, Vice President**  
**Eileen Robinson, Clerk**  
**Dr. Andrea Lerner Thompson, Member**  
**Elizabeth Griffin, Member**

**Kelly Staley, Superintendent**

This Agenda is Available at:  
Chico Unified School District  
1163 E. 7<sup>th</sup> Street  
Chico, CA 95928  
(530) 891-3000  
Or Online at:  
[www.chicousd.org](http://www.chicousd.org)

Posted: 09/16/11

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

**INFORMATION, PROCEDURES AND CONDUCT  
OF CUSD BOARD OF EDUCATION MEETINGS**

***No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.***

**CONSENT CALENDAR**

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

**STUDENT PARTICIPATION**

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

**PUBLIC PARTICIPATION FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)**

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

**PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)**

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3<sup>rd</sup> speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

**WRITTEN MATERIAL:**

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

**COPIES OF AGENDAS AND RELATED MATERIALS:**

- Available at the meeting
- Available on the website: [www.chicousd.org](http://www.chicousd.org)
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

**AMERICANS WITH DISABILITIES ACT**

Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: [www.chicousd.org](http://www.chicousd.org).

# **CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION**

Regular Meeting – September 21, 2011

Closed Session – 5:00 p.m.

Regular Session – 6:00 p.m.

Chico City Council Chambers  
421 Main Street, Chico, CA 95928

## **AGENDA**

5:00pm

1. **CALL TO ORDER**

1.1. Public comment on closed session items

2. **CLOSED SESSION**

2.1. **Update on Labor Negotiations**

Employee Organizations:

CUTA

CSEA, Chapter #110

Representatives:

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Maureen Fitzgerald, Assistant Superintendent

2.2. **Conference with Legal Counsel -**

**Anticipated Litigation**

Significant exposure to litigation pursuant  
to Government Code Section 54956.9(b)  
(one case)

**Attending:**

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Maureen Fitzgerald, Assistant Superintendent

Paul Gant, Attorney at Law

*If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.*

6:00 pm

3. **RECONVENE TO REGULAR SESSION** (5 minutes)

3.1. Call to Order

3.2. Report Action Taken in Closed Session

3.3. Flag Salute

4. **STUDENT REPORTS**

6:05pm

5. **SUPERINTENDENT'S REPORT AND RECOGNITION** (15 minutes)

6:20pm

6. **ITEMS FROM THE FLOOR** (15 minutes)

6:35pm

7. **REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS** (20 minutes)

7.1. CUMA

7.2. CUTA

7.3. District

7.4. CSEA

6:55pm

8. **CONSENT CALENDAR** (5 minutes)

8.1. GENERAL

8.1.1. Consider Approval of Minutes of Regular Session on August 17, 2011

8.1.2. Consider Approval of Items Donated to the Chico Unified School District

8.1.3. Receive Update on 2010-2011 Major Fund Raising Requests

8.2. EDUCATIONAL SERVICES

8.2.1. Consider Expulsion of Student with the following ID: 58937

8.2.2. Consider Expulsion Clearance of Students with the following IDs: 36739,  
51268, 52362, 62566, 62567

8.2.3. Consider Approval of the Field Trip Request for Rosedale Sixth Graders to take  
an environmental hike at Mt. Lassen National Park from 9/22/11-9/23/11

8.2.4. Consider Approval of the Field Trip Request for Chico Jr. Club Live to attend  
the Leadership Conference at Richardson Springs from 10/6/11-10/7/11

- 8.2.5. Consider Approval of the Field Trip Request for Bidwell Jr. Club Live to attend the Leadership Conference at Richardson Springs from 10/6/11-10/7/11
- 8.2.6. Consider Approval of the Field Trip Request for Chico High students to attend the Leadership Conference at Richardson Springs from 10/6/11-10/7/11
- 8.2.7. Consider Approval of the Field Trip Request for Chico High students to attend the Leadership Conference at Richardson Springs from 3/8/12-3/10/12
- 8.2.8. Consider Approval of the Field Trip Request for Pleasant Valley High students to attend the Leadership Conference at Richardson Springs from 10/6/11-10/7/11
- 8.2.9. Consider Approval of the Field Trip Request for Fair View High students to attend the Leadership Conference at Richardson Springs from 10/6/11-10/7/11
- 8.2.10. Consider Approval of the Field Trip Request for Fair View High students to attend the Leadership Conference at Richardson Springs from 3/8/12-3/10/12
- 8.2.11. Consider Approval of Consultant Agreement with Dan Gobba to assist with practical application components of the CPA Building Trades and Construction Grant
- 8.2.12. Consider Approval of Consultant Agreement with Dovetail Learning, Inc. to provide training and consultation for elementary guidance staff, teachers and psychologists
- 8.2.13. Consider Approval of Consultant Agreement with Frank Reale to provide the master blue prints for the Holistic Playground and provide staff with in-service on how to incorporate activities into lessons
- 8.2.14. Consider Approval of Career Technical Education Advisory Committee (CTEAC)
- 8.2.15. Consider Approval of Charter School Annual Site Visit Reports
- 8.2.16. Consider Approval of Resolution 1157-11, In Support of Bidwell Mansion State Historic Park
- 8.3. BUSINESS SERVICES
  - 8.3.1. Consider Approval of Accounts Payable Warrants
  - 8.3.2. Consider Approval of Monthly Enrollment and ADA Report (1<sup>st</sup> School Month)
  - 8.3.3. Consider Approval of Declaration of Surplus Property
  - 8.3.4. Consider Approval of Notice of Completion – Water Tank Replacement at Forest Ranch Elementary School
  - 8.3.5. Consider Approval of Notice of Completion – Covered Walkway Beam Replacement at Pleasant Valley High School
- 8.4. HUMAN RESOURCES
  - 8.4.1. Consider Approval of Certificated Human Resources Actions
  - 8.4.2. Consider Approval of Classified Human Resources Actions

**9. DISCUSSION/ACTION CALENDAR**

- 9.1. EDUCATIONAL SERVICES
  - 7:00pm 9.1.1. Discussion/PUBLIC HEARING/Action: Consider Approval of Resolution 1156-11, Notice of Apportionment for the State Instructional Materials Fund, Grades K-12, Fiscal Year 2010-2011 (Joanne Parsley) (5 minutes)
  - 7:05pm 9.1.2. Information: Accountability Progress and STAR Results Update (Michael Morris) (15 minutes)
- 9.2. BUSINESS SERVICES
  - 7:20pm 9.2.1. Discussion/Action: Consider Approval of Resolution 1161-11, Resolution to Establish a Separate Fund for Inspire School of Arts and Sciences (Scott Jones) (5 minutes)
  - 7:25pm 9.2.2. Discussion/Action: 2010-11 Year End Unaudited Actual Financial Statement 2011-12 Budget (Maureen Fitzgerald) (20 minutes)

- 7:45pm**                    9.2.3.    Information: Measure A Phase III – New Classroom Building at Pleasant Valley High School Design Update (Michael Weissenborn) (15 minutes)
- 8:00pm**                    9.2.4.    Discussion/Action: Consider Approval of Authorization to Finalize Construction Documents for Inspire School of Arts and Sciences (Michael Weissenborn) (10 minutes)
- 9.3.    HUMAN RESOURCES
- 8:10pm**                    9.3.1.    Information: Personnel Commission Annual Report (David Koll) (5 minutes)
- 8:15pm**                    9.3.2.    Discussion/Action: Consider Approval of Resolution 1155-11, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2011-2012 School Year (Bob Feaster) (5 minutes)
- 8:20pm**                    9.3.3.    Discussion/Action: Consider Approval of Resolution 1158-11, To Allow a Credentialed Teacher to Teach any Single Subject Class Based on Appropriate Coursework (Bob Feaster) (5 minutes)
- 8:25pm**                    9.3.4.    Discussion/Action: Consider Approval of Resolution 1159-11, To Allow Teachers with a Multiple Subject Credential to Teach a Specific Subject Below Grade 9 (Bob Feaster) (5 minutes)
- 8:30pm**                    9.3.5.    Discussion/Action: Consider Approval of Resolution 1160-11, To Allow Junior High Teachers with a Single Subject Credential to Teach Outside Their Credential Area Based on Appropriate Coursework (Bob Feaster) (5 minutes)
- 8:35pm**                    9.3.6.    Discussion/Action: Approval of a Variable Term Waiver Request for an Early Childhood Special Education Certificate for Certificated Special Education Employee Kathryn Dunlap (Bob Feaster) (5 minutes)
- 8:40pm**                    10.    ITEMS FROM THE FLOOR (45 minutes)
- 9:25pm**                    11.    ANNOUNCEMENTS (5 minutes)
- 9:30pm**                    12.    ADJOURNMENT

Posted: 09/16/11  
:mm

**MINUTES****1. CALL TO ORDER**

At 5:00 p.m. Board President Kaiser called the meeting to order at the Chico City Council Chambers, East Fourth and Main Streets.

**Present:** Kaiser, Reed, Robinson, Thompson, Griffin

**1.1 Public comment on closed session items**

The floor was open for public comment on Closed Session Items. There were no public comments. Board President Kaiser announced the Board was moving into Closed Session.

**2. CLOSED SESSION****2.1 Update on Labor Negotiations**

Employee Organizations

Representatives

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Maureen Fitzgerald, Assistant Superintendent

**2.2 Conference with Legal Counsel**

Anticipated Litigation

Significant exposure to litigation

pursuant to Government Code

§54956.9(b)

(one case)

**Attending:**

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Maureen Fitzgerald, Asst. Superintendent

John Bohannon, Director

John Yeh, Attorney at Law

**3. RECONVENE TO REGULAR SESSION****3.1 Call to Order**

At 6:06 p.m. Board President Kaiser called the Regular Meeting to Order.

**3.2 Closed Session Announcements**

Board President Kaiser announced the Board had been in Closed Session and there was nothing to report.

**3.3 Flag Salute**

At 6:07 p.m. Board President Kaiser led the salute to the Flag.

**STUDENT REPORTS**

At 6:08 p.m. Student reports were presented by: Tori Williams for CHS; Crystal Lake and Jarred Morales for Inspire; Kelley Jones for FVHS; and Wayne Yeh, Zack Williamson, and Kate Garey for PVHS.

**4. SUPERINTENDENT'S REPORT AND RECOGNITION**

At 6:20 p.m. Superintendent Staley welcomed everyone to the 2011-12 school year. The District Goals and Expectations were reviewed. Michael Schooling was presented the Superintendent's Award for his work at Rosedale elementary. Michael Schooling recognized students David Hines and Kelsey Reed, and CHS ROP CAD students for their volunteer work at Rosedale: Jim Hanlon recognized CHS Ag Teacher Sheena Zweigle, who was named the California Outstanding FFA Advisor for 2010-11. Board President Kaiser welcomed the 20 visiting teachers from Pakistan, hosted by CSU, Chico.

**5. ITEMS FROM THE FLOOR**

At 6:37 p.m. Todd Sturgis, District 13 PTA President and Parent Representative, shared concerns about the recent changes to Board Policy 5030, Student Wellness. Board President Kaiser encouraged Mr. Sturgis to submit his concerns in writing.

**6. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS**

At 6:40 p.m. the Board received reports from employee groups regarding negotiations from Susie Cox for CSEA, Bruce Besnard for CUMA, Kevin Moretti for CUTA, and Bob Feaster for the District.

## MINUTES

**7. CONSENT CALENDAR**

At 6:44 p.m. Board President Kaiser asked if anyone would like to pull a Consent Item for further discussion. Board Member Thompson pulled Items 7.2.1, 7.2.2, and 7.4.1; Board Member Griffin pulled Item 7.2.9. Board Clerk Robinson moved to approve the remaining Consent Items; seconded by Board Member Griffin.

**7.1. GENERAL**

7.1.1. The Board approved the Minutes of the Regular Session on July 20, 2011, and the Special Session on August 1, 2011.

7.1.2. The Board accepted the items donated to Chico Unified School District.

<b>Donor</b>	<b>Item</b>	<b>Recipient</b>
David Welton	Books @ \$800.00	Marigold
Alfredo Navarro	Soccer Jerseys @ \$200.00	McManus
Sierra Nevada Brewery	\$200.00	Marsh Jr. High
Ravin Wilkins	Books @ \$72.00	Pleasant Valley High
Ann Dempsey	Books @ \$561.00	Pleasant Valley High
Camille Panighetti	Books @ \$168.00	Pleasant Valley High

**7.2. EDUCATIONAL SERVICES**

7.2.1. This item was pulled for further discussion

7.2.2. This item was pulled for further discussion

7.2.3. The Board Approved the Consultant Agreement for E Center – Head Start Programs to provide services to teen mothers and children up to 36 months

7.2.4. The Board Approved the Consultant Agreement for A+ Educational Centers to provide tutoring to students

7.2.5. The Board Approved the Consultant Agreement for the Community College Foundation to provide tutoring to students

7.2.6. The Board Approved the Consultant Agreement for Club Z In-Home Tutoring Service to provide tutoring to students

7.2.7. The Board Approved the Consultant Agreement for Professional Tutors of America to provide tutoring to students

7.2.8. The Board Approved the Consultant Agreement for Syntesys Inc. (Academic Tutoring Services) dba Academia de Servicios de Tutoria to provide tutoring to students

7.2.9. This item was pulled for further discussion.

7.2.10. The Board Approved the Consultant Agreement for the Boys and Girls Club of the North Valley to provide after-school work with CAL/FVHS students at the Chico Teen Center

7.2.11. The Board Approved the Consultant Agreement for Butte County Office of Education to provide students to work in an after-school capacity with Rosedale Elementary students

7.2.12. The Board Approved the Consultant Agreement for Anne Baumgartner, Consultant for Notre Dame School to provide reading intervention instruction to students who attend Notre Dame School and qualify for Title I services

7.2.13. The Board Approved the Consultant Agreement for 100 Percent Learning Fun Center to provide tutoring to students

7.2.14. The Board Approved the Consultant Agreement for CSU Chico Research Foundation for work on the NCLB CaMSP Mathematics Grant

7.2.15. The Board Approved the Perkins Annual Funding Application

7.2.16. The Board Approved the Inspire Facilities Use Agreement

7.2.17. The Board Approved the Wildflower Open Classroom Facilities Use Agreement and Memorandum of Understanding

## MINUTES

**7.3 BUSINESS SERVICES**

- 7.3.1. The Board approved the Accounts Payable Warrants
- 7.3.2. The Board approved the Notice of Completion – AFC Relocatables at the Fair View Continuation High School

**7.4 HUMAN RESOURCES**

- 7.4.1. This item was pulled for further discussion.
- 7.4.2. **The Board approved the following Classified Human Resources Actions**

<u>ACTION NAME</u>	<u>CLASS/LOCATION/ ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/PRF #/FUND/RESOURCE</u>
<b><u>Appointments</u></b>			
BROCK, JR., PHILIP	COMPUTER TECHNICIAN/INFO TECH/8.0	8/2/2011	VACATED POSITION/224/ CATEGORICAL/7250
DAGGETT, BRIAN	CUSTODIAN/FVHS/8.0	8/1/2011	VACATED POSITION/249/ GENERAL/0000
HOGAN, FRANCES	IA-SPECIAL EDUCATION/BJHS/9	8/10/2011	EXISTING POSITION/267/ CATEGORICAL/4124 & 3010
HOGAN, FRANCES	IA-SPECIAL EDUCATION/BJHS/1.4	8/10/2011	EXISTING POSITION/266/ CATEGORICAL/4124 & 3010
HOGAN, FRANCES	IA-SPECIAL EDUCATION/BJHS/5.4	8/10/2011	EXISTING POSITION/265/ SPECIAL ED & CATEGORICAL/6500 & 4124
IMHOFF, LORI	IPS-HEALTHCARE/WILDFLOWER/3.0	8/10/2011	EXISTING POSITION/2/ SPECIAL ED/6501
JOHNSON, GLEN	IA-SPECIAL EDUCATION/CITRUS/6.0	8/10/2011	NEW POSITION/293/ SPECIAL ED/6500
MENDOZA, MARK	LT SCHOOL BUS DRIVER 2/ TRANSPORTATION/8.0	5/27/2011-9/9/2011	DURING ABSENCE OF INCUMBENT
MYERS, JAMES	IPS-HEALTHCARE/SIERRA VIEW/6.0	8/10/2011	VACATED POSITION/250/ SPECIAL ED/6501
PARKER, THOMAS	IA-SPECIAL EDUCATION/CITRUS/3.0	8/10/2011	VACATED POSITION/192/ SPECIAL ED/6500
QUINONES-SCHOTT, FRANKLIN	PARENT CLASSROOM AIDE-RESTR/ NEAL DOW/3.0	8/10/2011	VACATED POSITION/257/ CATEGORICAL/3010
WALTERS, GABRIELLE	HEALTH ASSISTANT/FVHS/3.4	8/9/2011	VACATED POSITION/252/ GENERAL/1105
WILLSON, MELISSA	IPS-HEALTHCARE/LOMA VISTA/6.0	8/10/2011	VACATED POSITION/301/ SPECIAL ED/6501
<b><u>Promotions</u></b>			
MCCALL, JENNIFER	COORDINATOR-STUDENT INFORMATION/ BUSINESS OFFICE/8.0	7/22/2011	VACATED POSITION/270/ GENERAL/0000
POE, C. RENEE	CAFETERIA SATELLITE MANAGER/ BAKERY/4.0	8/10/2011	VACATED POSITION/255/ NUTRITION/0000
<b><u>Leaves of Absence</u></b>			
HUNTER, DEBRA	IPS-HEALTHCARE/LOMA VISTA/3.0	8/10/2011-2/10/2012	PER CBA 5.2.9
HUNTER, DEBRA	IPS-HEALTHCARE/MARIGOLD/3.0	8/10/2011-2/10/2012	PER CBA 5.2.9
SMITH, ALICE	IA-SPECIAL EDUCATION/NEAL DOW/3.0	8/10/2011-2/10/2012	PER CBA 5.12



MINUTES

SMITH, ALICE	IPS-CLASSROOM/CHAPMAN/3.5	8/10/2011- 2/10/2012	PER CBA 5.12
<b><u>Resigned this Position Only</u></b>			
IMHOFF, LORI	IPS-HEALTHCARE/EMMA WILSON/3.0	8/9/2011	VOLUNTARY REDUCTION IN WORK YEAR
JOHNSON, GLEN	IA-SPECIAL EDUCATION/CJHS/6.0	8/9/2011	INCREASE IN HOURS
MCCALL, JENNIFER	ATTENDANCE TECHNICIAN/ BUSINESS OFFICE/8.0	7/21/2011	PROMOTION
POE, C. RENEE	CAFETERIA ASSISTANT/CHS/4.0	8/9/2011	PROMOTION
TALERICO, LYNDA	IA-SPECIAL EDUCATION/MCMANUS/1.6	8/9/2011	VOLUNTARY RESIGNATION
WALTERS, GABRIELLE	INSTRUCTIONAL ASSISTANT/MCMANUS/3.5	8/8/2011	TRANSFER W/DECREASE IN HOURS
WILLSON, MELISSA	IPS-HEALTHCARE/LOMA VISTA/4.0	8/9/2011	INCREASE IN HOURS
<b><u>Resignation/Termination</u></b>			
MORELOCK, MELISSA	IA-SPECIAL EDUCATION/MARIGOLD/2.5	8/8/2011	VOLUNTARY RESIGNATION
MORELOCK, MELISSA	IA-SPECIAL EDUCATION/NEAL DOW/2.0	8/8/2011	VOLUNTARY RESIGNATION
ROGERS, SHELLY	REGISTRAR/BJHS/8.0	8/1/2011	VOLUNTARY RESIGNATION

**(Consent Vote)**

AYES: Kaiser, Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: None

**8. DISCUSSION/ACTION CALENDAR****ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION:**

**Item 7.2.1. Consider Approval of Consultant Agreements (4) for Athletic Officials for PVHS sports and  
Item 7.2.2. Consider Approval of Consultant Agreements (4) for Athletic Officials for CHS sports**

At 6:46 p.m. Board Member Thompson announced she had pulled Items 7.2.1. and 7.2.2. for lack of clarity and a lack of consistency in how information was reported. It was suggested that Principals and Athletic Directors work together to present this information in a clearer, consistent means in the future. Board Member Thompson moved to approve Items 7.2.1. and 7.2.2.; seconded by Board Vice President Reed.

AYES: Kaiser, Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: None

**Item 7.2.9. Consider Approval of Consultant Agreement for Bernard Vigallon to coordinate and  
implement the specific requirements for the Readiness and Emergency Management for Schools (REMS)  
Grant**

At 6:53 p.m. Board Member Griffin asked for clarification regarding the cost per unit. Director Janet Brinson addressed questions. Board Member Griffin moved to approve the Consultant Agreement with Bernard Vigallon; seconded by Board Clerk Robinson.

AYES: Kaiser, Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: None

## MINUTES

**Item 7.4.1. Consider Approval of Certificated Human Resources Actions**

At 6:58 p.m. Board Member Thompson questioned Temporary status vs. Probationary status and suggested a Board Workshop explaining Certificated actions. Board Member Thompson moved to approve the Certificated Human Resources Actions; seconded by Board Member Griffin.

AYES: Kaiser, Reed, Robinson, Thompson, Griffin

NOES: None

ABSENT: None

**The following Certificated Human Resources Actions were approved:**

<u>Name/Employee #</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
<b><u>Temporary Appointment(s) 2011/12</u></b>			
Andaya, Myra	Elementary	2011/12	1.0 FTE Temporary Appointment
Ball, Cynthia	Elementary	2011/12	0.25 FTE Temporary Appointment
Barnum, Andrew	Elementary	2011/12	1.0 FTE Temporary Appointment
Bloom, Amanda	Elementary	2011/12	0.5 FTE Temporary Appointment
Brown, Carrie	Elementary Counselor	2011/12	1.0 FTE Temporary Appointment
Burton, Beth	Secondary	2011/12	0.2 FTE Temporary Appointment (in addition to current .8 perm assignment)
Campfield, Brent	Secondary Counselor	2011/12	0.6 FTE Temporary Appointment (in addition to current .4 temp assignment)
Campos, Deborah	School Nurse	2011/12	0.3 FTE Temporary Appointment
Cariss, Timothy	Elementary	2011/12	1.0 FTE Temporary Appointment
Collins, Dana	Elementary	2011/12	1.0 FTE Temporary Appointment
Correa, Linda	Elementary	2011/12	0.6 FTE Temporary Appointment
Del Real, Kristen	Elementary	2011/12	1.0 FTE Temporary Appointment
Deluna, Amy	Secondary	2011/12	1.2 FTE Temporary Appointment
Finney, Andrea	Elementary	2011/12	1.0 FTE Temporary Appointment
Gephart, Heather	Elementary	2011/12	0.5 FTE Temporary Appointment
Greene, Brandon	Special Education	2011/12	1.0 FTE Temporary Appointment
Hamilton, Ellen	Secondary	2011/12	0.2 FTE Temporary Appointment (in addition to current .8 temp assignment)
Hill, Geoffrey	Special Education	2011/12	1.0 FTE Temporary Appointment
Hoe, Tonja	Psychologist	2011/12	0.88 Temporary Appointment
Holt, Tiffany	Special Education	2011/12	1.0 FTE Temporary Appointment
Johnson, Kathryn	Special Education	2011/12	1.0 FTE Temporary Appointment
Jungwirth, Rosalynd	Elementary	2011/12	0.4 FTE Temporary Appointment
Ledwith, Alexey	Secondary	2011/12	1.0 FTE Temporary Appointment
Lee, Linda	Psychologist	2011/12	0.9 FTE Temporary Appointment
Love, Rachel	Secondary	2011/12	1.0 FTE Temporary Appointment
Lundberg, Shelbi	Elementary	2011/12	1.0 FTE Temporary Appointment
Lynn, Charles	Secondary	2011/12	0.2 FTE Temporary Appointment
McGarr, Carrie	Secondary	2011/12	1.0 FTE Temporary Appointment
Molchen, Kelly	Elementary	(starting 8/15/11) 2011/12	0.4 FTE Temporary Appointment
Moll, Andrew	Secondary Counselor	2011/12	1.0 FTE Temporary Appointment
Pitker-Simon, Stacy	Elementary	2011/12	1.0 FTE Temporary Appointment

**MINUTES**

Ramirez-Carrillo, Guadalupe	Elementary	2011/12	0.4 FTE Temporary Appointment
Sasaki, Joshua	Secondary	2011/12	1.0 FTE Temporary Appointment
Shults, Celeste	Elementary	2011/12	0.2 FTE Temporary Appointment
Smith, Melissa	Elementary	2011/12	1.0 FTE Temporary Appointment
Smith, Nicole	Elementary	2011/12	1.0 FTE Temporary Appointment
Timmel, Katherine	Special Education	2011/12	1.0 FTE Temporary Appointment
Wallace, Jennifer	Elementary	2011/12	0.2 FTE Temporary Appointment (in addition to current .2 perm assignment)
Weis, John	Elementary	2011/12	0.2 FTE Temporary Appointment
Wilcox, Jessica	Special Education	2011/12	0.4 FTE Temporary Appointment
<b><u>Probationary Appointment(s) 2011/12</u></b>			
Lawrence-Oldfield, Sarah	Special Education	2011/12	1.0 FTE Appointment
Slapar, Milena	Special Education	2011/12	1.0 FTE Appointment
<b><u>Administrative Appointments 2011/12</u></b>			
Kamph, Jessica	Assistant Principal, Secondary	2011/12	1.0 FTE Appointment
<b><u>Leave Requests 2011/12</u></b>			
Kehoe, Brian	Elementary	2011/12	0.5 FTE Personal Leave
Montgomery, Anne	Special Education	8/9/11-12/19/11	1.0 FTE Child Care Leave
Parker, Julie	School Nurse	2011/12	0.1 FTE Personal Leave
Parkin, Bonnie	Elementary Fine Arts	2011/12	0.1 FTE Personal Leave (increasing previous .4 leave to .5 leave)
Rutherford, Bridget	Elementary	2011/12	0.4 FTE Personal Leave (STRS Reduced Workload)
Sloan, Sharon	Elementary	2011/12	0.4 FTE Personal Leave (STRS Reduced Workload)
<b><u>Retirements/Resignations</u></b>			
Irick, Debra	Elementary	7/1/11	Retirement
Moseley, Andrea	Elementary	8/3/11	Resignation

**8.1. EDUCATIONAL SERVICES****8.1.1. Information: Opening of School Report**

At 7:01 p.m. Directors Dave Scott and Joanne Parsley presented information on activities at the school sites during the first week of school.

**8.2 BUSINESS SERVICES****8.2.1. Information: Summer Project Update 2011**

At 7:17 p.m. Michael Weissenborn presented updates on: 1) the Academy For Change relocatables project; 2) the solar projects at the Corporation yard, Chico High, Pleasant Valley High, Marsh Jr. High, and Chapman elementary schools; 3) the deferred maintenance projects; 4) the Forest Ranch water tank replacement project; 5) the Pleasant Valley High beam replacement project; and 6) the Shasta elementary city sewer connection project.

**8.2.2. Information: Measure A Phase III – New Lincoln Hall and Fitness Laboratory at Chico High School Design Update**

At 7:28 p.m. Michael Weissenborn and representatives from SKW Architects and Modern Building Company updated the Board on the progress of the design for the new Lincoln Hall and Fitness Laboratory at Chico High.

**At 8:08 p.m. Board President Kaiser announced a ten-minute break.**

MINUTES

At 8:18 p.m. Board President Kaiser called the meeting back to order. Vice President Reed proposed a future discussion regarding how to increase dining on campus and implementation of closed campuses. Board Clerk Robinson supported the discussions and suggested working with Nutrition Services. Board President Kaiser stated Administrators and faculty should be part of the discussions.

**8.2.3. Discussion/Action:** Inspire School of Arts and Sciences Planning Update and Circulation of Request for Qualifications for Lease Lease-back Contractor

At 8:20 p.m. Michael Weissenborn introduced representatives from NTD Architects who presented the potential design for Inspire School of Arts and Sciences on the Chapman campus, and requested that the Board grant authorization to the Facilities department to circulate a Request for Qualifications (RFQ) for Lease Lease-back Contractors to provide pre-construction services for this project. Board Clerk Robinson moved to approve the authorization; seconded by Board Member Griffin.

AYES: Kaiser, Reed, Robinson, Griffin

NOES: Thompson

ABSENT: None

**8.3 GENERAL**

**8.3.1. Discussion/Action:** Revocation of Chico Green School Charter

At 9:23 p.m. Board President Kaiser presented the timelines: CUSD Representatives would be allowed 10 minutes total to speak. Representatives for Chico Green School (CGS) would be allowed 10 minutes total to speak. Three people who were “pro” Chico Green would be allowed three minutes each to speak and three people who were “con” Chico Green would be allowed three minutes each to speak. Students would be allowed to speak first.

Director John Bohannon presented a history and reasons for considering revocation of the CGS charter. Attorney John Yeh presented legal information on the Brown Act. Shana Murray, new CGS Director, Cheryl Ining, previous CGS Director, and Jennifer McQuarrie, CGS Attorney presented information on why the Board should not revoke the CGS charter. At 9:59 p.m. the floor was open to the public. Student Ryan Shidyak and Parents Cynthia Bryant and Tara Mouldren spoke for CGS. At 10:08pm the floor was open for Board discussion. Board Clerk Robinson moved to revoke the charter for Chico Green School effective immediately; seconded by Board Member Thompson.

AYES: Kaiser, Robinson, Thompson

NOES: Reed and Griffin

ABSENT: None

**9. ITEMS FROM THE FLOOR**

At 10:37 p.m. Board President Kaiser asked if there were any items from the floor. A citizen announced the board was "out of alignment with universal law".

**10. ANNOUNCEMENTS**

At 10:38 p.m. Assistant Superintendent Feaster announced the CUTA/CSEA/CUMA BBQ was scheduled for August 26, 3:00 p.m. at the Elks and encouraged attendance.

**11. ADJOURNMENT**

At 10:40 p.m. Board President Kaiser adjourned the meeting.

:mm

APPROVED:

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Board of Education

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Administration

# DONATIONS/GIFTS

Donor	Item	Recipient
Lacey Christophersen	Books @ \$17.00	Chapman
Ricketts	Furniture @ \$150.00	Chapman
Jeff and Shelly Martinek	Bookshelf @ \$220.00	Chapman
Target	\$70.75	Citrus
Scott and Dani Hood	\$500.00	Emma Wilson
Costco	Backpacks @ \$750.00	McManus
Dollar Tree #1227	School Supplies @ \$540.00	McManus
Kimberly Duntsch	\$50.00	Neal Dow
Eagles Auxillery	Supplies @ \$250.00	Rosedale
Todd and Mary Mino	\$25.00	Sierra View
Katy and Bob Fritz	\$35.00	Sierra View
Pam and Gary Willis	\$200.00	Sierra View
Natural Fashion, Inc.	\$500.00	Sierra View
Chico Printing	\$500.00	Sierra View
Target	\$277.80	Chico Jr. High
Thomas & Nancy Masterson	Books @ \$50.00	Marsh Jr. High
Arielle Danan	Fabric	Marsh Jr. High
CA Healthy Collaborative	\$100.00	Marsh Jr. High
Janice H. Baker	\$100.00	Marsh Jr. High
Little Red Hen Nursery, Inc.	\$300.00	Marsh Jr. High
Leslie Schibsted	Patterns for Costumes @ \$15.00	Marsh Jr. High
Judith Kranz	\$250.00	Marsh Jr. High
C. Edward and Sharon Minor	\$100.00	Chico High
Marla J. Conry	\$25.00	PVHS/Academic Decathlon Team
Lundberg Family Farms	\$250.00	PVHS/Academic Decathlon Team
Michelle & John McGivern	\$100.00	PVHS/Fine Arts
Michelle Martin	Books @ \$147.00	PVHS/Library
Machelle Tucker	Book @ \$17.00	PVHS/Library
Michael Huyck	Books @ \$43.00	PVHS/Library
Corey Walker	Books @ \$12.00	PVHS/Library
Lisa Lee	Book @ \$4.00	PVHS/Library
Amber Enos	Book @ \$17.00	PVHS/Library
Jason Becker	Books @ \$120.00	PVHS/Library
Heather Lyon/Lyon Books	Books @ \$89.05	PVHS/Library
First Responder EMS, Inc.	Medical Standby Services @ \$3,500.00	PVHS/Athletics

**MAJOR FUND RAISING REQUESTS REPORT - 2010-2011**

<b>School</b>	<b>Activity</b>	<b>Date/Time</b>	<b>Estimated Net Profit</b>
Chico HS	Letter Campaign	11/1/10-3/7/11	8,000.00
Chico HS	TWIRPS Dance	11/4/10 - 11/12/10	10,000.00
Chico HS	Race at Bidwell Park	11/7/10-11/7/10	5,000.00
Chico HS	Bird House Sales	4/13/11 - 4/14/11	10,000.00
Chico HS	Alumni Sponsorship/Newsletter	4/8/11 - 6/30/11	7,500.00
Chico HS	Round Table Pizza	4/21/11 - 5/20/11	10,000.00
Pleasant Valley HS	Gold Card Sales	8/8/10-8/20/10	7,000.00
Pleasant Valley HS	Merchant Discount Cards	2/24/11 - 3/4/11	10,000.00
Pleasant Valley HS	Pizza sale - SOS	4/21/11 - 5/31/11	10,000.00
Bidwell JHS	ASB Magazine Drive	9/3/10 - 6/30/11	20,000.00
Bidwell JHS	PE Uniform Sales	8/11/10 - 5/26/11	1,500.00
Chico JHS	ASB Magazine Drive	9/3/10 - 6/30/11	20,000.00
Chico JHS	Yearbook Sales	8/2/10 - 6/30/11	1,500.00
Chico JHS	PE Uniform Sales	8/2/10 - 5/26/11	900.00
Marsh JHS	ASB Magazine Drive	9/3/10 - 6/30/11	20,000.00
Marsh JHS	PE Uniform Sales	8/2/10 - 5/26/11	2,500.00
Marsh JHS	Yearbook Sales	8/2/10 - 5/26/11	2,000.00
Emma Wilson	Catalog Sales	9/17/10 - 10/5/10	30,000.00
Emma Wilson	Anniversary Picnic	10/7/2010	15,000.00
Emma Wilson	Jog-a-thon	4/15/11 - 5/6/11	15,000.00
LCC	Jog-a-thon	9/3/10 - 9/17/10	8,000.00
LCC	Cookie Dough Sales	10/15/10 - 11/15/10	8,000.00
McManus	Book Faire	9/20/10 - 9/24/10	?
McManus	See's Candy Sale	11/1/10 - 11/12/10	4,000.00
McManus	Jog-a-thon	4/29/2011	7,000.00
Neal Dow	Wog-a-thon	4/8/2011	11,900.00
Shasta	Cookie Dough Sales	10/18/10 - 12/10/10	22,500.00

PROPOSED AGENDA ITEM: Rosedale Elementary School – 6<sup>th</sup> Grade Environmental Hike to Mt. Lassen national Park

Prepared by: Claudia de la Torre, Principal *CDT*  
Roy Tadeo & Adan Mota – 6th Grade Teacher

Consent

Information Only

Board Date: September 21, 2011

Discussion/Action

Background Information

The Rosedale 6<sup>th</sup> graders would like to visit Mt. Lassen National Park for a hiking and camping trip. We would depart Rosedale at 8:30 a.m., set up camp and hike a trail. We will have a study session, prepare dinner and camp overnight. The next day we will eat breakfast, take down camp and hike again. We will be back on campus by 1:00 p.m.

Education Implications

6<sup>th</sup> Grade study; Earth Science

The most exciting part of this field trip is the volcano, but there are many other aspects of Earth Science clearly evident in the park such as rocks, weather and erosion. Grade 6 Earth Science Standards Set 1, 2, 4, 5, & 6. Ref: Science Framework for California Public Schools K through Grade 12, 2004 California Department of Education.

Fiscal Implications

We are asking for donations to cover food costs

Additional Information

We will have one adult for every 5 -6 students.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

8.2.3.  
Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 8/22/2011

FROM: Roy Tadeo and Adan Mota

School/Dept.: Rosedale

SUBJECT: Field Trip Request

Request is for Over-night camping for 6<sup>th</sup> grade to Mt Lassen National Park

(grade/class/group)

Destination: Mt. Lassen National Park Activity: Camping, hiking and learning about geology

from Thursday, September 22, 2011/6:30 AM to Friday, September 23, 2011/2:30 PM

(dates) / (times)

(dates) / (times)

Rationale for Trip:

California Earth Science Standards, sets 1, 2, 3, 4, 5, & 6. 6<sup>th</sup> grade science curriculum involves plate tectonics, volcanoes, weathering, rocks, erosion, and a lot about the Earth's interior. Mt. Lassen is a wonderful resource with excellent examples to help our student understand the science.

Number of Students Attending: 52 Teachers Attending: 2 Parents Attending: 10-14

Student/Adult Ratio: 1/5

Transportation: Private Cars X CUSD Bus \_\_\_\_\_ Charter Bus Name \_\_\_\_\_

Other: \_\_\_\_\_

**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.**

ESTIMATED EXPENSES:

Fees \$ 600.00 Substitute Costs \$ \_\_\_\_\_ Meals \$ \_\_\_\_\_

Lodging \$ \_\_\_\_\_ Transportation \$ \_\_\_\_\_ Other Costs \$ \_\_\_\_\_

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

Requesting Party



Site Principal

Date

8/24/11

Date



Approve/Minor



Do not Approve/Minor

or

or

Recommend/Major

Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation

n/a

Date

IF MAJOR FIELD TRIP

  
Director of Educational Services

8-29-11

Date



Recommend



Not Recommended



Approved



Not Approved

Board Action

Date



**PROPOSED AGENDA ITEM:** Committed Conference

**Prepared by:** Patty Haley

Consent

**Board Date** September 21, 2011

Information Only

Discussion/Action

**Background Information**

Each year the Butte County Dept of Behavioral Health hosts their Youth Development Summit. It is a leadership conference that provides young people with the opportunity to build their leadership capacity so they can implement community change projects that will positively impact their school and community.

**Education Implications**

Youth who attend will miss 2 school days and must be in good academic standing to attend (they cannot have an F in any class). However, youth will learn life skills that are not always taught during the school day.

**Fiscal Implications**

Youth who attend the conference will pay \$50 registration fee. The school is not responsible financially at all. Hopefully there will be some fundraising that will provide some scholarships.

**Additional Information**

For question, please contact Miranda Mackabee at 530 891-2891.

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AUG 31 2011

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(530) 891-3000

8.2.4.  
Page 2 of 2

SUPERINTENDENT'S OFFICE  
CHICO UNIFIED SCHOOL DISTRICT

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: August 30, 2011

FROM: Patty Haley

School/Dept.: CHICO JR. / COUNSELING DEPT.

SUBJECT: Field Trip Request

Request is for Club Live  
(grade/class/group)

Destination: Richardson Spring Activity: YD Summit

from Oct. 6 / 10 to Oct 7 / 5  
(dates) / (times) (dates) / (times)

Rationale for Trip: Leadership Conference to build on leadership skills

Number of Students Attending: 5 - 10 Teachers Attending: 1 Parents Attending: 0

Student/Adult Ratio: 10:1

Transportation: Private Cars X CUSD Bus \_\_\_\_\_ Charter Bus Name \_\_\_\_\_  
Other: \_\_\_\_\_

**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.**

ESTIMATED EXPENSES:

Fees \$ 0 Substitute Costs \$ 0 Meals \$ 0

Lodging \$ \_\_\_\_\_ Transportation \$ \_\_\_\_\_ Other Costs \$ \_\_\_\_\_

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

Patty Haley  
Requesting Party Date 8/30/11

[Signature]  
Site Principal Date 8/30/11  Approve/Minor  Do not Approve/Minor  
or  
Recommend/Major Not Recommended/Major

n/a  
Director of Transportation Date \_\_\_\_\_ (If transporting by bus or Charter)

IF MAJOR FIELD TRIP

[Signature]  
Director of Educational Services Date 9-1-11  Recommend  Not Recommended

Board Action Date \_\_\_\_\_  Approved  Not Approved

**PROPOSED AGENDA ITEM:** YD Summit- Overnight FieldTrip for Bidwell Club Live

**Prepared by:** Jen Skinner

Consent

Board Date September 21<sup>st</sup>

Information Only

Discussion/Action

**Background Information**

Every year, the Butte County Department of Behavioral Health hosts their Youth Development Summit. It is a leadership conference that provides young people with the opportunity to build their leadership capacity so they can implement community change projects that will positively impact their school and community. Students will learn skills such as grant writing, project planning, public speaking and project implementation. They will also learn skills in environmental prevention (reducing youth access to alcohol) so that they can advocate for reducing underage drinking in our community. This year, the conference is happening Thursday and Friday, October 6th-7th, 2011.

**Education Implications**

Youth who attend will miss 2 school days and must be in good academic standing to attend (they cannot have an F in any class). However, youth will learn life skills that are not always taught during the school day. Additionally, youth who attend will learn skills that will increase their capacity and their self-confidence. Students who are more capable and more confident often thrive and do better in school than students with lower capacity or self-confidence.

**Fiscal Implications**

Youth who attend this conference will pay a registration fee of \$50. Fundraising has been done so that students who are unable to afford some or all of the conference fee can be provided for. School staff and parents will be providing transportation. Funds have also been allocated (by BCDBH) to pay for the sub fees of the teacher attending the conference as the Bidwell Club Live advisor. Overall, all costs have been accounted for and covered so there should be no cost to the district.

**Additional Information**

For questions, please contact Jen Skinner at 530.891.2891 or by e-mail at: [jskinner@buttecounty.net](mailto:jskinner@buttecounty.net).

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

8.2.5.  
Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education Date: August 16, 2011  
FROM: Zane O'Laughlin School/Dept.: Bidwell Junior High  
SUBJECT: Field Trip Request

Request is for Bidwell Club Live (grade/class/group)  
Destination: Richardson Springs Activity: Youth Development Summit  
from Oct. 6 2011 / 10:00 AM to Oct. 7, 2011 / 5:00 PM (dates) / (times)  
Rationale for Trip: Youth Development Leadership conference. Learn skills to implement community change projects that reduce youth access to alcohol.  
Number of Students Attending: 10 Teachers Attending: 1 Parents Attending:  
Student/Adult Ratio: 10:1  
Transportation: Private Cars X CUSD Bus Charter Bus Name  
Other:  
All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:  
Fees \$ 500.00 Substitute Costs \$ 176.00 Meals \$  
Lodging \$ Transportation \$ Other Costs \$  
ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):  
Name Bidwell Club Live Acct. #: 01-0000-0-1231-1000-050 \$ 500.00  
Name Acct. #: \$

Requesting Party [Signature] Date 8/16/11  
Site Principal [Signature] Date 8-16-11  Approve/Minor  Do not Approve/Minor  
Director of Transportation n/a Date  Recommend/Major  Not Recommended/Major  
(If transporting by bus or Charter)

IF MAJOR FIELD TRIP  
Director of Educational Services [Signature] Date 9-12-11  Recommend  Not Recommended  
Board Action Date  Approved  Not Approved

**PROPOSED AGENDA ITEM:** Friday Night Live Leadership Summit 10/6/11 thru 10/7/11

**Prepared by:** Sue Baber

Consent

Board Date September 21, 2011

Information Only

Discussion/Action

**Background Information**

This is a youth leadership and development conference to empower and educate our students. Chico High has participating in the conference for several years.

**Education Implications**

The students will learn leadership development, how to write grants and be exposed to positive social interaction.

**Fiscal Implications**

No cost to the district

**Additional Information**

Students will travel in private cars with volunteer drivers.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
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(530) 891-3000

8.2.6.  
Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 8/24/11

FROM: Sue Baber

School/Dept.: Chico High School

SUBJECT: Field Trip Request

Request is for YD Summitt - Friday Night Live Leadership Summitt  
(grade/class/group)

Destination: Richardson Springs Activity: Youth Development

from 10/6/11 9 AM to 10/7/11 5-6 pm  
(dates)/(times) (dates)/(times)

Rationale for Trip: The students will learn leadership skills, how to write grants and develop positive public speaking skills.

Number of Students Attending: 10 Teachers Attending: 1 Parents Attending: —

Student/Adult Ratio: 10/1

Transportation: Private Cars  CUSD Bus \_\_\_\_\_ Charter Bus Name \_\_\_\_\_  
Other: \_\_\_\_\_

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ 0 Substitute Costs \$ 0 Meals \$ 0

Lodging \$ 0 Transportation \$ 0 Other Costs \$ 0

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

Susan Baber 8/23/11  
Requesting Party Date

[Signature] 8/25/11  Approve/Minor  Do not Approve/Minor  
Site Principal Date or Recommend/Major or Not Recommended/Major  
n/a (If transporting by bus or Charter)

Director of Transportation Date

---

IF MAJOR FIELD TRIP

[Signature] 8/25/11  Recommend  Not Recommended  
Director of Educational Services Date

Approved  Not Approved

Board Action Date

**PROPOSED AGENDA ITEM:** Reach for the Future Leadership Conference 3/8/12 to 3/10/12

**Prepared by:** Sue Baber

Consent

**Board Date** September 21, 2011

Information Only

Discussion/Action

**Background Information**

This is a youth leadership and development conference to empower and educate our students. Chico High has participating in the conference for several years.

**Education Implications**

The students will learn leadership development, and be exposed to positive social interaction. There is a challenge day and a ropes course that students may participate in.

**Fiscal Implications**

No cost to the district

**Additional Information**

Students will travel in private cars with volunteer drivers.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

8.2.7.  
Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 8/24/11

FROM: Sue Baber

School/Dept.: Chico High School

SUBJECT: Field Trip Request

Request is for Friday Night Live "Reach for the Future" Leadership Conference  
(grade/class/group) 9-12 grade

Destination: Richardson Springs Activity: Youth Development

from Mar. 8, 2012 / 12:15 pm to Mar. 10, 2012 / 5 pm  
(dates) / (times) (dates) / (times)

Rationale for Trip: youth leadership and development conference. students participate in Challenge Day and ropes course.

Number of Students Attending: 10-15 Teachers Attending: 1 or 2 Parents Attending: —

Student/Adult Ratio: 10/1

Transportation: Private Cars  CUSD Bus \_\_\_\_\_ Charter Bus Name \_\_\_\_\_  
Other: \_\_\_\_\_

**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.**

ESTIMATED EXPENSES:

Fees \$ 0 Substitute Costs \$ 0 Meals \$ 0

Lodging \$ 0 Transportation \$ 0 Other Costs \$ 0

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

Susan Baber 8/24/11  
Requesting Party Date

[Signature] 8/28/11  Approve/Minor  Do not Approve/Minor  
Site Principal Date or or

n/a \_\_\_\_\_  Recommend/Major  Not Recommended/Major  
Director of Transportation Date (If transporting by bus or Charter)

**IF MAJOR FIELD TRIP**

[Signature] 8-20-11  Recommend  Not Recommended  
Director of Educational Services Date

\_\_\_\_\_  Approved  Not Approved  
Board Action Date



**PROPOSED AGENDA ITEM:** PVHS Friday Night Live Field Trip

**Prepared by:** Jen Skinner

Consent

**Board Date** September 21, 2011

Information Only

Discussion/Action

**Background Information**

This is the annual leadership training for the students who will be involved with the Saturday Night Live Program at Pleasant Valley High School.

**Education Implications**

The Youth Development Summit provides student leaders the training they need to be effective in planning and implementing their responsibilities with the Friday Night Live Program.

**Fiscal Implications**

None - This program is funded by a grant.

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CHICO UNIFIED SCHOOL DISTRICT

8.2.8.

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Page 2 of 2

SEP 13 2011

FIELD TRIP REQUEST

SUPERINTENDENT'S OFFICE  
CHICO UNIFIED SCHOOL DISTRICT

CUSD Board of Education

Date: 9/9/11

FROM: PV Friday Night Live

School/Dept.: PVHS

SUBJECT: Field Trip Request

Request is for PV Friday Night Live Students  
(grade/class/group)

Destination: Richardson Springs Activity: Youth Development Summit

from 10/6/11 / 9:30 a.m. to 10/7/11 / 5:00 p.m.  
(dates) / (times)

Rationale for Trip: The Youth Development Summit provides student leaders training around assessing, planning and implementing effective projects that address school climate, prevention of substance abuse and use and provide youth opportunities to collaborate with community agencies and members.

Number of Students Attending: 10 Teachers Attending: 1 Parents Attending: \_\_\_\_\_

Student/Adult Ratio: 10/1

Transportation: Private Cars X CUSD Bus \_\_\_\_\_ Charter Bus Name \_\_\_\_\_  
Other: \_\_\_\_\_

**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.**

ESTIMATED EXPENSES:

Fees \$ 0 Substitute Costs \$ 0 Meals \$ 0

Lodging \$ 0 Transportation \$ 0 Other Costs \$ 0

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

Gen M. Skinner 9/12/11  
Requesting Party Date

[Signature] 7/6/11  Approve/Minor  Do not Approve/Minor  
Site Principal Date or  
Recommend/Major Not Recommended/Major  
(If transporting by bus or Charter)

Director of Transportation \_\_\_\_\_ Date \_\_\_\_\_

---

IF MAJOR FIELD TRIP

[Signature] 9-13-11  Recommend  Not Recommended  
Director of Educational Services Date

Board Action \_\_\_\_\_ Date \_\_\_\_\_  Approved  Not Approved

**PROPOSED AGENDA ITEM:** YD Summit- Overnight Field trip for Fair View Friday Night Live

**Prepared by:** Nancy Medina

Consent

Board Date September 21, 2011

Information Only

Discussion/Action

**Background Information**

Every year, the Butte County Department of Behavioral Health hosts a Youth Development Summit. This conference is designed to help young people gain useful skills that will allow them to build their capacity so that they can implement community change projects.

**Education Implications**

Youth who attend will miss 2 days of school therefore they must be in academic good standing to attend which will be verified by their principal and attendance personnel. Youth who attend will learn skills that are not always taught during the school day.

**Fiscal Implications**

Youth who attend this conference will pay a registration fee of \$50. Fund-raising has been done so that students who are unable to afford some or all of the cost of the conference fee can be provided for.

**Additional Information**

For questions please contact Miranda Mackabee at 891-2891.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

8.2.9.  
Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: \_\_\_\_\_

FROM: \_\_\_\_\_

School/Dept.: \_\_\_\_\_

SUBJECT: Field Trip Request

Friday

Request for Friday Night Live Fair View High school Friday Night Live  
 Destination: Richardsons Springs (grade/class/group)  
 Activity: Leadership Conference  
 from October 6th 10am to October 7th 5:00pm  
 (dates) / (times) (dates) / (times)  
 Rationale for Trip: for our young people to experience a two day leadership opportunity  
 Number of Students Attending: 5-10 Teachers Attending: 1-2 Parents Attending: 0  
 Student/Adult Ratio: \_\_\_\_\_  
 Transportation: Private Cars x CUSD Bus 0 Charter Bus Name 0  
 Other: \_\_\_\_\_  
**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.**

ESTIMATED EXPENSES:  
 Fees \$ 0 Substitute Costs \$ 0 Meals \$ 0  
 Lodging \$ 0 Transportation \$ 0 Other Costs \$ 0  
 ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):  
 Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_  
 Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

U. Medina 9/1/11  
 Requesting Party Date  
[Signature] 9/2/11  Approve/Minor  Do not Approve/Minor  
 Site Principal Date or  
n/a  Recommend/Major  Not Recommended/Major  
 Director of Transportation Date (If transporting by bus or Charter)  
 IF MAJOR FIELD TRIP  
[Signature] 9/2/11  Recommend  Not Recommended  
 Director of Educational Services Date  
 Board Action Date  Approved  Not Approved

**PROPOSED AGENDA ITEM:** Reach for the Future Leadership Conference- 2 overnight 3 days

**Prepared by:** Nancy Medina

Consent

Board Date September 21, 2011

Information Only

Discussion/Action

**Background Information**

Every year, the Butte County Department of Behavioral Health hosts a leadership conference called Reach for The Future. This conference is designed to help young people gain useful skills that will allow them to build their capacity so that they can implement not only community change but change on their high school campus and personal change at home and with themselves.

**Education Implications**

Youth who attend will miss 2 days of school therefore they must be in academic good standing to attend which will be verified by their principal and attendance personnel. Youth who attend will learn skills that are not always taught during the school day. Youth who attend will learn skills that will increase their capacity and their self-confidence. Students who are more capable and more confident often thrive and do better in school than students who have a lower capacity or self- confidence.

**Fiscal Implications**

Youth who attend this conference will pay a registration fee of \$100. Fund-raising has been done so that students who are unable to afford some or all of the cost of the conference fee can be provided for.

**Additional Information**

For questions please contact Miranda Mackabee at 891-2891.

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

8.2.10.  
Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: \_\_\_\_\_

FROM: \_\_\_\_\_

School/Dept.: \_\_\_\_\_

SUBJECT: Field Trip Request

Request is for Friday Night Live Fair View High School  
 (grade/class/group)  
 Destination: Richardson Springs Activity: Leadership Conference  
 from March 8th 10:00am to March 10th 5:00pm  
 (dates) / (times) (dates) / (times)  
 Rationale for Trip: For our young people to experience a three day conference  
and have the opportunity to meet other young people attending from  
all over the state to gain leadership skills along side the  
 Number of Students Attending: 5-10 Teachers Attending: 1-2 Parents Attending: 0  
 Student/Adult Ratio: \_\_\_\_\_  
 Transportation: Private Cars \_\_\_\_\_ x CUSD Bus 0 Charter Bus Name 0  
 Other: \_\_\_\_\_  
**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.**

ESTIMATED EXPENSES:  
 Fees \$ 0 Substitute Costs \$ 0 Meals \$ 0  
 Lodging \$ 0 Transportation \$ 0 Other Costs \$ 0  
 ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):  
 Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_  
 Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

W. Medina Requesting Party Date 9/1/11  
[Signature] Site Principal Date 9/2/11  Approve/Minor or Recommend/Major  Do not Approve/Minor or Not Recommended/Major  
 (If transporting by bus or Charter)  
n/a Director of Transportation Date \_\_\_\_\_  
 IF MAJOR FIELD TRIP  Recommend  Not Recommended  
[Signature] Director of Educational Services Date 9/2/11  
 Approved  Not Approved  
 Board Action Date \_\_\_\_\_

**PROPOSED AGENDA**      Dan Gobba  
**ITEM:**

**Prepared**      **Janet Brinson**  
**by:**

Consent

Board Date      September 21, 2011

Information Only

Discussion/Action

**Background Information**

Mr. Gobba will assist with the school-to-work coordinator with planning and execution of activities requiring field experience thereby increasing the amount of school-to-work experience for students. In addition, he will assist with the practical application components of the student work, the goal of which is to facilitate the academic, career-technical education, mentoring internships and post-secondary partnerships through the 21<sup>st</sup> CCLC BLAST program.

**Educational Implications**

With Mr. Gobba's assistance, Fair View High students will increase their amount of school-to-work experience.

**Fiscal Implications**

There is no cost to the General Fund.

Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7th Street, Chico, CA 95928  
(530) 891-3000

8.2.11.

Page 2 of 3

CA# \_\_\_\_\_

V# \_\_\_\_\_

**CONSULTANT AGREEMENT**

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

On File (click to view)  Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

On File (click to view)  Attached

**This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:**

Name: Dan Gobba  
Street Address/POB: 4388 Short Horn Dr.  
City, State, Zip Code: Chico, CA 95973  
Phone: 530-592-7952  
Taxpayer ID/SSN:

This agreement will be in effect from: 08/10/11 to 06/01/12  
Location(s) of Services: (site) Fair View High School

3. Scope of Work to be performed: (attach separate sheet if necessary)  
Assist with practical application components of the CPA Building Trades and Construction grant. Assist CPA grant coordinator with planning and activities requiring specific field experience.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:  
Increase the amount of School-to-Work experiences for students.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) California Partnership Academies (CPA) Grant
- 2)
- 3)

6. Account(s) to be Charged:

Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1) 100.00	01	4124		1110		5800	14	
2)						5800	14	
3)						5800	14	

7. Is there an impact to General Fund, Unrestricted funding?:  Yes  No

8. Payment to Consultant: For services actually rendered and supported by Consultant initiated invoices, the District pay consultant not to exceed the payment criteria as follows:

\$ 30.00 Per Unit, times 360.00 # Units == \$ 10,800.00 Total for Services

(Unit:  Per Hour  Per Day  Per Activity)

9. Additional Expenses:

\$  
\$  
\$ 0.00 Total for Addit'n'l Expenses  
\$10,800.00 Grand Total

(Print Account(s) to be Charged (if more than one) (date to Board)



**CONSULTANT TERMS AND CONDITIONS**

(Applicable, unless determined to be Contract Employee - See BS10a)

8.2.11.

Page 3 of 3

CA# \_\_\_\_\_  
V# \_\_\_\_\_

Consultant Name: **Dan Gobba**

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at [http://www.chicagocsd.org/dept/business/documents/Consultant\\_Agreement.pdf](http://www.chicagocsd.org/dept/business/documents/Consultant_Agreement.pdf)). IRS publication SWR 40 and IRS Ruling 87-41 will assist in determining the payment method applied to this Agreement.
10. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
11. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.
12. Consultant shall provide an original invoice to the Originating Administrator. Consultant shall be paid within 30 days of receipt of invoice and authorization of payment forwarded to the CUSD Accounts Payable department along with the original invoice.
13. Either party may terminate this agreement, with or without cause, upon 30 days' written notice to the other. Vendor shall be paid for work actually performed as of the date of receipt of such notice.
14. **AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

*Dan Gobba*  
(Signature of Consultant)

Dan Gobba  
(Print Name)

9-12-11  
(Date)

15. RECOMMENDED:  
*[Signature]*  
(Signature of Originating Administrator)

David S. McKay, Principal  
(Print Name)

9-12-11  
(Date)

16. APPROVED:  
*Janet L. Brinson*  
(Signature of District Administrator, or Director of Educational Programs)

Janet L. Brinson, Director  
(Print Name)

9/14/11  
(Date)

APPROVED:  
*Scott Jones*  
(Signature of District Admin. Business Services)

Consultant  
Scott Jones Director, Fiscal Services  
(Print Name)

Contract Employee  
(Date)

17. **Authorization for Payment:**

<b>CHECK REQUIRED</b> (Invoice to accompany payment request): <input type="checkbox"/> Partial Payment thru: _____ (Date) <input type="checkbox"/> Full or Final Payment	<b>DISPOSITION OF CHECK</b> by Accounts Payable: (check released upon completion of services) <input type="checkbox"/> Send to Site Administrator: _____ (Date check required) <input type="checkbox"/> Mail to Consultant
\$ _____ (Amount)	
_____ (Originating Administrator Signature - Use Blue Ink)	
_____ (Date)	

**PROPOSED AGENDA ITEM:** Consultant agreement with Dovetail Learning, Inc.

**Prepared by:** Scott Lindstrom, Coordinator

Consent

**Board Date** 9/21/2011

Information Only

Discussion/Action

**Background Information**

Consultant agreement per Early Mental Health Initiative (EMHI) grant. Dovetail Learning will provide curriculum materials, initial and follow-up training, and consultation for implementing the Toolbox curriculum in elementary school classes at Citrus, Emma Wilson, Hooker Oak, Little Chico Creek, Marigold, Neal Dow, Parkview Rosedale, and Sierra View Schools. The new curriculum will be integrated with existing social-emotional learning curricula focused on enhancing school climate and building communication skills, empathy, problem-solving, and conflict resolution.

**Education Implications**

Enhancing school climate and positive classroom behavior, reducing social-emotional-behavioral barriers to learning. Establishing school-wide approaches to developing positive behaviors.

**Fiscal Implications**

Fully funded by EMHI grants.

**Additional Information**

**CONSULTANT AGREEMENT**

- 1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:  
 On File (click to view)       Attached
- 2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:  
 On File (click to view)       Attached

**This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:**

**Name:** Dovetail Learning, Inc.  
**Street Address/POB:** 825 Gravenstein Hwy North, Suite 2  
**City, State, Zip Code:** Sebastopol, CA 95472  
**Phone:** 707-861-3386  
**Taxpayer ID/SSN:** 68-0673821

This agreement will be in effect from: 09/21/11 to 05/24/12  
**Location(s) of Services:** (site) Chico USD

- 3. **Scope of Work to be performed:** (attach separate sheet if necessary)  
 Provide up to three days of initial and follow-up training and consultation for elementary guidance staff, teachers, and psychologists at Citrus, Emma Wilson, Hooker Oak, Little Chico Creek, Marigold, Neal Dow, Parkview, Rosedale, and Sierra View schools.
- 4. **Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:**  
 All staff trained will utilize "Toolbox" curriculum and skills for enhancing character education, building building school community, increasing empathy and problem-solving skills, and managing behavioral issues. This program is a component of the CUSD Early Mental Health Initiative 2011 grants.
- 5. **Funding/Programs Affected:** (corresponding to accounts below)
  - 1) Elementary Guidance #16 (Early Mental Health Initiative grant)
  - 2) Elementary Guidance #17 (Early Mental Health Initiative grant)
  - 3)

6. **Account(s) to be Charged:**

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	50.00	01	7831	0	1110	3110	5800	14	740
2)	50.00	01	7832	0	1110	3110	5800	14	740
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding?  Yes  No

8. **Payment to Consultant:** (for the above services, District will pay Consultant as follows)

\$ 12,685.00 Per Unit, times 1.00 # Units = \$ 12,685.00 Total for Services

(Unit:  Per Hour  Per Day  Per Activity)

9. **Additional Expenses:**

Travel expenses included \$  
 \$  
 \$

Total for  
 0.00 Addit'l Expenses

**\$ 12,685.00 Grand Total**

10. Consultant certifies that the above information is true and correct (date to Board) \_\_\_\_\_  
 (to be completed by Business Services)

**CONSULTANT TERMS AND CONDITIONS**

(Applicable, unless determined to be Contract Employee - See BS10a)

Consultant Name: **Dovetail Learning, Inc.**

CA# _____
V# _____

- The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using \_\_\_\_\_ that criminal background checks have been completed as per \_\_\_\_\_ prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
- The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at [http://www.chicousd.org/dept/business/documents/Consultant\\_Agreement.pdf](http://www.chicousd.org/dept/business/documents/Consultant_Agreement.pdf)). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

**11. AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

<u>Chuck Fisher</u> (Signature of Consultant)	Chuck Fisher, Director of Training (Print Name)	9/14/11 (Date)
--	--	-------------------

**12. RECOMMENDED:**

<u>Scott Lindstrom</u> (Signature of Originating Administrator)	Scott Lindstrom (Print Name)	9/14/11 (Date)
--	---------------------------------	-------------------

**13. APPROVED:**

<u>Janet Brinson</u> (Signature of District Administrator, or Director of Categorical Programs)	Janet Brinson, Director Categorical Programs (Print Name)	9/14/11 (Date)
--	--	-------------------

**APPROVED:**

<u>Scott Jones</u> (Signature of District Admin. - Business Services)	<input checked="" type="checkbox"/> Consultant Scott Jones, Director, Fiscal Services (Print Name)	<input type="checkbox"/> Contract Employee (Date)
--	--	--

**14. Authorization for Payment:**

<p><b>CHECK REQUIRED</b> (Invoice to accompany payment request):</p> <p><input type="checkbox"/> Partial Payment thru: _____ (Date)</p> <p><input type="checkbox"/> Full or Final Payment</p>	<p><b>DISPOSITION OF CHECK</b> by Accounts Payable: (check released upon completion of services)</p> <p><input type="checkbox"/> Send to Site Administrator: _____ (Date check required)</p> <p><input type="checkbox"/> Mail to Consultant</p>
---	---

\$ _____ (Amount)	_____ (Originating Administrator Signature - Use Blue Ink)	_____ (Date)
----------------------	---	-----------------

**TITLE:** Consultant Agreement with FRank Reale

Action: \_\_\_\_\_

Consent:   x  

Information: \_\_\_\_\_

September 21, 2011

Prepared by:

**Background Information**

Frank and Jan Reale have provided the Holistic Playground for numerous Chico Unified elementary schools. This year they have adopted Sierra View along with LOVE Chico.

**Educational Implications**

Through the use of the playground activities, students will be able to interact with sight words, math facts, practice right and left brain activities, see murals depicting the numerous science/social studies related information (salmon life cycle, water cycle, etc.).

**Fiscal Implications**

Sierra View applied for and received a Lowe's Grant for \$5000.00. We have also received several donations towards this project. PTA has budgeted the remainder. There will be no fiscal impact to the general budget. Parents, teachers, staff and LOVE Chico volunteers will be doing all the labor.

**Additional Information**

Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

8.2.13.  
Page 2 of 3

CA#	_____
V#	_____

### CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

On File (click to view)       Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

On File (click to view)       Attached

**This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:**

Name: Frank Reale  
Street Address/POB: 13400 Oak Ranch Lane  
City, State, Zip Code: Chico, CA 95973  
Phone: 530-566-1777

Taxpayer ID/SSN:

This agreement will be in effect from: 09/23/11 to 09/25/11

Location(s) of Services: (site) Sierra View Playground

3. **Scope of Work** to be performed: (attach separate sheet if necessary)

Frank will provide the master blue prints for the Holistic Playground and at a later date provide staff an in-service on how to incorporate the activities into their daily lessons.

4. **Goal (Strategic Plan, Site Plan, Other)** to be achieved as a result of Consultant services:

Site Plan  
BEST Behavior Plan

5. **Funding/Programs Affected:** (corresponding to accounts below)

- 1) Lowe's Grant
- 2) PTA Account
- 3)

6. **Account(s) to be Charged:**

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	65.00	01	9091	7	1110	1000	5800	14	280
2)	35.00	01	9024	0	1309	4900	5800	14	280
3)							5800	14	

7. **Is there an impact to General Fund, Unrestricted funding?**  Yes  No

8. **Payment to Consultant:** (for the above services, District will pay Consultant as follows)

\$ 7,700.00 Per Unit, times 1.00 # Units = \$ 7,700.00 Total for Services

(Unit:  Per Hour  Per Day  Per Activity)

9. **Additional Expenses:**

\$  
\$ Total for  
\$ 0.00 Addit'l Expenses

**\$ 7,700.00 Grand Total**

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

**CONSULTANT TERMS AND CONDITIONS**

(Applicable, *unless* determined to be Contract Employee - See BS10a)

CA# _____
V# _____

Consultant Name: **Frank Reale**

- The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
- The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at [http://www.chicousd.org/\\_dept/business/documents/Consultant\\_Agreement.pdf](http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf)). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

**11. AGREED TO AND ACCEPTED:** (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

<u>Frank Reale</u> (Signature of Consultant)	<u>Frank Reale</u> (Print Name)	<u>8/22/11</u> (Date)
---	------------------------------------	--------------------------

**12. RECOMMENDED:**

<u>D. Aldred</u> (Signature of Originating Administrator)	<u>Debbie Aldred</u> (Print Name)	<u>8/22/11</u> (Date)
--	--------------------------------------	--------------------------

**13. APPROVED:**

<u>Jeanne Parsley</u> (Signature of District Administrator, or Director of Categorical Programs)	<u>Jeanne Parsley</u> (Print Name)	<u>8/28/11</u> (Date)
---	---------------------------------------	--------------------------

**APPROVED:**

<u>Scott Jones</u> (Signature of District Admin. - Business Services)	<input checked="" type="checkbox"/> <b>Consultant</b> Scott Jones Director, Fiscal Services (Print Name)	<input type="checkbox"/> <b>Contract Employee</b>  (Date)
--	--	---

**14. Authorization for Payment:**

<p><b>CHECK REQUIRED</b> (Invoice to accompany payment request):</p> <p><input type="checkbox"/> Partial Payment thru: _____ (Date)</p> <p><input type="checkbox"/> Full or Final Payment</p>	<p><b>DISPOSITION OF CHECK by Accounts Payable:</b> (check released upon completion of services)</p> <p><input type="checkbox"/> Send to Site Administrator: _____ (Date check required)</p> <p><input type="checkbox"/> Mail to Consultant</p>
---	---

\$ _____	_____ (Originating Administrator Signature - Use Blue Ink)	_____ (Date)
----------	---	-----------------

AGENDA ITEM: Career Technical Education Advisory Committee (CTEAC)

Prepared by: Janet Brinson, Director Educational Services

Consent  
 Information Only  
 Discussion/Action

Board Date: September 21, 2011

### Background Information

Education Code 8070 mandates that the governing board of each school district appoint a career-technical education advisory committee to develop recommendations on the program and to provide liaison between the district and potential employers. Per Ed Code, the committee "shall consist of one or more representatives of the general public knowledgeable about the disadvantaged, students, teachers, business, industry, school administration and the field office of the Employment Development Department (EDD)."

In May, 2007, the CUSD Board appointed a CTE Advisory Committee. Since that time, many of the original appointees have retired or changed jobs. To replace these vacancies, we are presenting a list of individuals, representing the broad spectrum of backgrounds outlined in Ed Code, who have indicated their willingness to be considered as appointees to the district CTE Advisory Committee.

### Education Implications

Career Technical Education programs offer a sequence of courses directly related to preparing students for employment in current or emerging occupations as well as continued postsecondary education. Programs include competency-based learning, applied learning which contributes to an individual's academic knowledge, higher-order reasoning, problem-solving skills, work attitudes, general employability skills, technical skills, and the occupational-specific skills necessary for economic independence as a productive and contributing member of society.

### Fiscal Implications

This committee is required as a component of a high-quality CTE program. Several grants, such as the 1D facilities modernization grants several years ago, require approval from a district-level CTE Advisory Committee.



**Proposed Career-Technical Education Advisory Committee Roster**  
*September 2011*

Norm Nielsen	Chico Electric	Industry / Engineering and Design
Carol Lams-Welty	Sierra Cascade Nutrition and Activity Consortium	Industry / Hospitality (Nutrition)
Mark Forwalter*	Transfer Flow	Industry / Manufacturing
Tim Adkins	MJB Welding Supply	Industry / Manufacturing
Marie Fickert*	Chico Fire	Industry / Public Services
Fred Davis	Davis and Associates	Business / jobs expansion
Ken Mackell	Employment Development Department	Business / jobs expansion
Linda Zorn*	Butte College Tech Prep	Higher Education
Carrie Monlux	CSU Chico (Department of Agriculture)	Higher Education
Paul Watters	Butte County ROP	K-12 Education
Janet Brinson	CUSD – District Administration	K-12 Education
John Shepherd	CUSD – Site Administration	K-12 Education

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\*Asterisked names indicate that we have made contact, but are awaiting the individual's final confirmation that he or she is available.

**PROPOSED AGENDA ITEM:** Charter School Annual Site Visit Reports

**Prepared by:** John Bohannon

Consent

Board Date September 21, 2011

Information Only

Discussion/Action

**Background Information**

As the chartering agency, Chico Unified School District is responsible for Oversight of the charter schools we authorize. Per Education Code 47604.32, an annual visit to each charter school is specified. Site Visit Team Members conducted visits and the compiled reports are presented tonight for board approval.

**Education Implications**

As one part of Oversight responsibility, CUSD is responsible for monitoring the educational quality of the schools we charter.

**Fiscal Implications**

As one part of Oversight responsibility, CUSD is responsible for monitoring the fiscal health of the schools we charter.

**Additional Information**

Per previous board direction, drafts of the Site Visit reports were shared with the respective administrators for each of the charter schools. Those administrators had the opportunity to review the reports and suggest edits, if necessary. Those edits have been incorporated into the reports presented tonight.

AGENDA ITEM: **Approval of Resolution #1157-11, in Support of Bidwell Mansion State Historic Park**

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Prepared by: **Kelly Staley**

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Consent

Board Date September 21, 2011

Information Only

Discussion/Action

**Background Information**

Every single elementary school in the Chico Unified School District benefitted from school tours of the Bidwell Mansion State Historic Park. Bidwell Mansion State Historic Park provides tours and educational programs to study California and United States History for several thousand local and regional school children.

The attached resolution for the Board's consideration urges the Governor and State Legislature to remove the Bidwell Mansion State Historic Park from the current State Parks Closure List.

**Educational Implications**

Closure of the Bidwell Mansion State Historic Park would diminish educational opportunities for all local school children and the public.

**Fiscal Implications**

n/a

**CHICO UNIFIED SCHOOL DISTRICT**  
1163 East Seventh Street  
Chico, CA 95928-5999

**Resolution No. 1157-11**  
**2011 Bidwell Mansion State Historic Park Proclamation**

**Whereas**, in the 2010-2011 school year, every single elementary school in the Chico Unified School District benefited from school tours of the Bidwell Mansion State Historic Park; and

**Whereas**, Bidwell Mansion State Historic Park provides tours and educational programs to study California and United States History for several thousand local and regional school children; and

**Whereas**, over 37,000 annual visitors benefit the local economy which directly affects Chico Unified School District; and

**Whereas**, closure of the Bidwell Mansion State Historic Park would diminish educational opportunities for all local school children and the public;

**Now Therefore, Be it Resolved**, that the Chico Unified School District does hereby request that the State of California remove the Bidwell Mansion State Historic Park from the current State Parks Closure List and we encourage all citizens to join the Chico Unified School District in supporting this request; and

**Be it further resolved**, that copies of this resolution be sent to California Governor Jerry Brown, California State Parks Director Ruth Coleman, State Senator Doug LaMalfa, State Assemblyman Dan Logue, State Assemblyman Jim Nielsen, the Butte County Board of Supervisors, the Chico City Council, the Chico Enterprise-Record, and the Chico News and Review.

Passed and adopted by the Chico Unified School District Board of Education at a regular meeting, thereof, held on the 21<sup>st</sup> day of September, 2011, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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President of the Governing Board  
of the Chico Unified School District

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Kelly Staley, Superintendent  
Chico Unified School District

PROPOSED AGENDA                      Warrant Authorization  
ITEM: \_\_\_\_\_

Prepared                      Scott Jones, Director-Fiscal Services  
by: \_\_\_\_\_

Consent

Board Date    9/21/11

Information Only

Discussion/Action

Background Information

Warrants in the amount of \$2,655,629.47 for the period of August 11 through September 7, 2011 have been reviewed and are ready for Board approval.

Educational Implications

Services and supplies are acquired by the district in support of the district's goals.

Fiscal Implications

The issuing of warrants affects all accounts and funds in the district and is supported by the district's approved budget.

**CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET  
CHICO, CA 95928  
530-891-3000**

September 21, 2011  
Accounts Payable Warrants

FUND #:	FUND DESCRIPTION:	WARRANT #'S:	AMOUNT
01	General Fund	377186-377348	\$848,874.65
01	General Fund	377431-377660	\$1,258,101.43
13	Nutrition Services	377166-377185	\$26,390.93
13	Nutrition Services	377349-377351	\$8,461.58
13	Nutrition Services	377408-377430	\$96,299.14
13	Nutrition Services	377661-377663	\$3,044.64
14	Deferred Maintenance	377352-377355	\$34,428.66
14	Deferred Maintenance	377664-377666	\$738.34
25	Capital Fac. FD-State Cap	377356-377361	22,364.72
25	Capital Fac. FD-State Cap	377667-377670	\$122,272.26
27	1998 SRB (2008 Sale P&I)	377362-377368	\$69,483.64
27	1998 SRB (2008 Sale P&I)	377671-377680	\$56,563.50
35	County Schools Facilities Fund	377681	\$25,026.19
42	Special Reserve RDA City Pass Through	377369-377370	\$36,766.09
42	Special Reserve RDA City Pass Through	377682-377683	\$46,813.70
<b>TOTAL WARRANTS TO BE APPROVED:</b>			<b>\$2,655,629.47</b>

CC Maureen Fitzgerald, Assistant Superintendent, Business Services

CC Scott Jones, Director of Fiscal Services

AGENDA ITEM: Monthly Enrollment and ADA Report (1<sup>st</sup> School Month)

Prepared by: Maureen Fitzgerald, Assistant Superintendent, Business Services

Consent

Board Date September 21, 2011

Information

Discussion/Action

**Background Information:**

Tracking enrollment and ADA (Average Daily Attendance) data is vital to accurately projecting class size, school site capacities, and ultimately, district revenues. Enrollments are tracked daily for the first two weeks of school and then monthly thereafter. While we also evaluate the ADA with the monthly data, the district general fund revenue is funded on P2 (around 8<sup>th</sup> month) cumulative attendance.

**Education Implications:**

Monitoring enrollment is critical to ensuring that classes are of the appropriate size and configuration, ensuring that instructional opportunities are provided for all students.

**Fiscal Implications/Analysis of Attached Reports:**

The attached document shows that the district is above target in the current projections for both our CBEDS and ADA projections. Continued monitoring of enrollment as well as the newly implemented A2A (Attention 2 Attendance) software should keep the district in good standing to meet or exceed projections for 2011-12.

Chico Unified School District  
Central Attendance Office

2011-12  
Total Monthly Enrollment By School

	-----SCHOOL MONTH-----										
	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th
	Aug 26	Sept 23	Oct 21	Nov 18	Dec 16	Jan 27	Feb 24	Mar 23	Apr 20	May 18	May 24
Chapman	321										
Citrus	381										
Emma Wilson	644										
Hooker Oak K-6	322										
John McManus	565										
Little Chico Crk	574										
Marigold	539										
Neal Dow	421										
Parkview	326										
Rosedale	566										
Shasta	687										
Sierra View	633										
Oakdale K - 6	9										
Loma Vista K-6	9										
<b>SUBTOTAL K-6</b>	<b>5,997</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
BJHS	667										
CJHS	571										
MJHS	587										
CSHS	1,741										
PVSHS	1,956										
Fair View	204										
GAL	60										
AFC	21										
Oakdale 7 -12	52										
Loma Vista 7-12	13										
<b>SUBTOTAL 7-12</b>	<b>5,872</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CURRENT YEAR</b>	<b>11,869</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
2010-11	11,937	11,925	11,871	11,833	11,572	11,817	11,853	11,810	11,790	11,807	11,677
<i>PY Year Diff.</i>	(68)										
<i>PY Month Diff.</i>			0	0	0	0	0	0	0	0	0
<b>Proj. 2011 CBEDS</b>		<b>11,890</b>									
<b>Proj. 2011 P2 ADA</b>							<b>11,283</b>				



PROPOSED AGENDA ITEM: Declaration of Surplus Property

Prepared by: Scott Jones - Director, Fiscal Services

Consent

Board Date 9/21/11

Information Only

Discussion/Action

**Background Information:**

In accordance with the California Ed Code, Chico Unified School District's property may be disposed of by any of the following methods:

1. The Superintendent may advertise for bids and either sell the property to the highest responsible bidder or reject all bids. Timely notice for bids shall be posted or published. The Superintendent or designee may sell property for which no qualified bid has been received, without further advertising.
2. The Superintendent may authorize the sale of the property by public auction.
3. Without advertisement for bids, the County Superintendent may sell or lease the property to government agencies, other school districts, or to any agency eligible under the federal surplus property law. In such cases, the sale price shall be equal to the value of the property plus estimated cost of purchasing, storing, and handling. Excess equipment with a value of less than one hundred dollars may be sold directly to an agency without advertising with the approval of the Assistant Superintendent of Business Services or designee.
4. If the Superintendent or Designee agrees that the property is worth no more than \$2,500, the Superintendent may designate any employee to sell the property without advertising.
5. If the Superintendent or Designee finds that the value of the property is insufficient to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Superintendent or may be disposed of by dumping. If any equipment contains universal waste, it will be disposed of in a legal manner.

**Educational Implications:** NONE

**Fiscal Implications:** NONE

Useable Surplus Property 09/21/11

BO#	Description	Cond.	Transfer /Sold	Rec'd From	Value	Universal Waste
6605	DOUBLE DESK	1	WHSE	HOOKER OAK	10	N
6605	2 BLUE BOOKSHELVES	1	WHSE	HOOKER OAK	10	N
6605	YELLOW FILE CABINET	1	WHSE	HOOKER OAK	10	N
6605	6 ASST. OLD MAPS/HANGERS	1	WHSE	HOOKER OAK	5	N
6605	ROLLING CART	1	WHSE	HOOKER OAK	5	N
6605	METAL CABINET	1	WHSE	HOOKER OAK	5	N
6605	FOUR DRAWER FILE CABINETS	1	WHSE	HOOKER OAK	5	N
6606	DDV 9000-2 HEAD TO 2 HEAD VCR	1	WHSE	DIST OFC	25	Y
6606	PERSONAL PA SYSTEM-WIDE BAND FM	1	WHSE	DIST OFC	50	Y
6605	1 BOX OF 48 CASSETTE PLAYERS	2	WHSE	HOOKER OAK	5	Y
6605	SONY TV	2	WHSE	HOOKER OAK	10	Y
6605	HUSQUAVARNA SEWING MACHINE	2	WHSE	HOOKER OAK	10	Y
6605	BROTHER SEWING MACHINE	2	WHSE	HOOKER OAK	10	Y
6605	HITACHI TV	2	WHSE	HOOKER OAK	5	Y
6605	2 ELMO OVERHEADS 3M OVERHEAD	2	WHSE	HOOKER OAK	10	Y
6605	LG GREY FILE CABINET	2	WHSE	HOOKER OAK	10	N
6605	HEPA HONEYWELL AIR CLEANER	2	WHSE	HOOKER OAK	10	Y
6605	10 SMALL DESKS	2	WHSE	HOOKER OAK	5	N
6608	WOODEN TEACHER DESK (TAN)	1	WHSE	MCMANUS	10	N
6608	5 3 SHELF BOOKCASES	1	WHSE	MCMANUS	10	N
6608	2 DOUBLE DESKS W/ CENTER STORAGE	1	WHSE	MCMANUS	5	N
6608	WOODEN TEACHER DESK (DARK)	1	WHSE	MCMANUS	10	N
6608	CURVED 2-STUDENT DESK	1	WHSE	MCMANUS	10	N
6608	4 SHELF BOOKCASE (BLUE)	1	WHSE	MCMANUS	10	N
6608	3 X 6 TABLE	1	WHSE	MCMANUS	10	N
6608	5 DOUBLE STUDENT DESKS	1	WHSE	MCMANUS	5	N
6608	2 DRAWER FILE CABINET	1	WHSE	MCMANUS	10	N
6608	2 6 SIDED GRAY TABLE	1	WHSE	MCMANUS	10	N
6608	2 6 SIDED BROWN TABLE	1	WHSE	MCMANUS	10	N
6608	COMPUTER CHAIR	1	WHSE	MCMANUS	5	N
6608	WOOD SHELF W/36 SLOTS	2	WHSE	MCMANUS	5	N
6608	3 FT ROUND TABLE	1	WHSE	MCMANUS	10	N
6608	2 PORTA SCRIBE OVERHEADS	1	WHSE	MCMANUS	10	N
6608	RECORD PLAYER	1	WHSE	MCMANUS	5	N
6608	SAMSUNG DVD	1	WHSE	MCMANUS	5	N
6608	SHARP VCR	1	WHSE	MCMANUS	5	N
6608	5 SHARP TV'S	1	WHSE	MCMANUS	5	N
6608	TOSHIBA VCR	1	WHSE	MCMANUS	5	N
6608	FILM STRIP PROJECTOR	1	WHSE	MCMANUS	5	N

Condition:

1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

Useable Surplus Property 09/21/11

BO#	Description	Cond.	Transfer /Sold	Rec'd From	Value	Universal Waste
6608	INSIGNIA VCR/DVD	1	WHSE	MCMANUS	5	N
6608	SONY VCR	1	WHSE	MCMANUS	5	N
6608	3 DRAWER FILE CABINET	1	WHSE	MCMANUS	10	N
6608	4 DRAWER FILE CABINET (BLUE)	1	WHSE	MCMANUS	10	N
6626	5 STUDENT DESKS	1	WHSE	MCMANUS	10	N
6626	4 TABLES	1	WHSE	MCMANUS	20	N
6626	DOUBLE STUDENT DESK	1	WHSE	MCMANUS	15	N
6626	7 STUDENT CHAIRS	1	WHSE	MCMANUS	5	N
6633	TYPEWRITER	2	WHSE	DISTRICT OFC	10	Y
6633	CALCULATOR	2	WHSE	DISTRICT OFC	5	Y
6634	10 PORTA-SCRIBE DAY-LITE'S	1	WHSE	EMMA WILSON	20	Y
6634	2 APOLLO CONCEPT OVERHEADS	1	WHSE	EMMA WILSON	20	Y
6634	3 ELMO HP OVERHEAD PROJECTORS	1	WHSE	EMMA WILSON	20	Y
6634	3M 1800 OVERHEAD PROJECTOR	1	WHSE	EMMA WILSON	20	Y
6634	APOLLO 3002 CONCEPT PROJECTOR	3	WHSE	EMMA WILSON	20	Y

Condition:

1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

Unrepairable Surplus Property 09/21/11

BO#	Description	Cond.	Transfer /Sold	Rec'd From	Value	Universal Waste
6598	BROKEN TELEVISION	3	WHSE	LOMA VISTA	N/A	Y
6603	2 BROKEN LAPTOPS	3	WHSE	LOMA VISTA	N/A	Y
6605	TABLE W/ BROKEN LEGS	3	WHSE	HOOKE OAK	5	N
6605	MCDOVELL DESK	3	WHSE	HOOKE OAK	N/A	N
6605	LARGE TABLE	3	WHSE	HOOKE OAK	N/A	N
6605	3 BROKEN STUDENT CHAIRS	3	WHSE	HOOKE OAK	N/A	N
6605	2 BROKEN DESKS	3	WHSE	HOOKE OAK	N/A	N
6605	DESK	3	WHSE	HOOKE OAK	N/A	N
6605	DOUBLE STUDENT DESK	3	WHSE	HOOKE OAK	N/A	N
6605	PORTASCRIBE OVERHEAD	3	WHSE	HOOKE OAK	N/A	Y
6613	11 OVERHEAD PROJECTORS	3	WHSE	CHAPMAN	N/A	Y
6613	3 MOTOROLA RADIOS	3	WHSE	CHAPMAN	N/A	Y
6613	3 MOTOROLA CHARGERS	3	WHSE	CHAPMAN	N/A	Y
6614	BLACK FILE CABINET W/ BROKEN DRAWER	3	WHSE	INSPIRE	N/A	N
6615	SET OF 2 SANYO SPEAKERS	3	WHSE	INSPIRE	N/A	Y
6616	2 TELEVISIONS	3	WHSE	INSPIRE	N/A	Y
6617	BLUE FILE CABINET	3	WHSE	INSPIRE	N/A	N
6626	OLD LAPTOP	3	WHSE	MCMANUS	N/A	Y
6634	APOLLO 3002 CONCEPT PROJECTOR	3	WHSE	EMMA WILSON	20	Y
6626	OLD LAPTOP	3	WHSE	MCMANUS	N/A	Y

Condition:

1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

Surplus Property 09/21/11 to Computers for Classrooms for  
 refurbishing to current technology standards and reallocating back to  
 schools

BO#	Description	Cond.	Rec'd From
6599	COMPUTER	2	MAINT.
6600	9 PANASONIC LAPTOPS	1	PVHS
6601	LG FLATRON W/ MONITOR	1	CORP YARD
6602	3 GATEWAY HARD DRIVES	2	CORP YARD
6604	8 ALPHA SMARTS	2	HOOKE OAK
6604	APPLE COMPUTER	2	HOOKE OAK
6604	5 HP LASER JET PRINTERS	2	HOOKE OAK
6604	5 GATEWAY COMPUTERS	2	HOOKE OAK
6604	5 CFC LAPTOPS	2	HOOKE OAK
6604	18 CFC COMPUTERS	2	HOOKE OAK
6609	78 CFC COMPUTERS	3	ROSEDALE
6610	3 HP PRINTERS	2	SHASTA
6610	LEXMARK PRINTER	2	SHASTA
6610	GATEWAY COMPUTER	2	SHASTA
6610	33 CFC COMPUTERS	2	SHASTA
6610	13 CFC MONITORS	2	SHASTA
6611	3 GATEWAY COMPUTERS	1	BJHS
6611	3 CFC COMPUTERS	1	BJHS
6611	11 CFC MONITORS	1	BJHS
6612	HP OFFICEJET PRO PRINTER	3	TRANSP
6618	5 GATEWAY COMPUTERS	3	MARIGOLD
6618	4 CFC COMPAQ PC'S	3	MARIGOLD
6618	7 CFC DELL TOWERS	3	MARIGOLD
6618	3 CFC DELL DESKTOP	3	MARIGOLD
6618	3 CFC MONITORS	3	MARIGOLD
6618	CFC HP LASER	3	MARIGOLD
6618	CFC HP DESKJET	3	MARIGOLD
6620	HP VECTRA VL CPU	1	CHAPMAN
6620	DELL OPTIPLEX CPU	1	CHAPMAN
6620	9 GATEWAY CPU'S	1	CHAPMAN
6620	DELL DIMENSION CPU	1	CHAPMAN
6620	11 ASST. MONITORS	1	CHAPMAN
6622	COMPUTER W/ MONITOR	2	MJHS
6622	LASER PRINTER	1	MJHS

Condition:

- 1. Useable but no longer needed
- 2. Needs Minor Repair
- 3. Unrepairable

Surplus Property 09/21/11 to Computers for Classrooms for  
 refurbishing to current technology standards and reallocating back to  
 schools

8.3.3.

Page 6 of 6

BO#	Description	Cond.	Rec'd From
6623	4 DELL MONITORS	2	LCC
6623	3 COMPAQ MONITORS	2	LCC
6623	2 COMPAQ COMPUTERS	2	LCC
6623	7 DELL COMPUTERS	2	LCC
6623	GATEWAY COMPUTER WITH MONITOR	2	LCC
6623	DELL LAPTOP	2	LCC
6623	HP LASER JET PRINTER	2	LCC
6623	HP PRINTER	2	LCC
6624	2 VIEWSONIC MONITORS	1	MJHS
6624	HP COMPUTER	2	MJHS
6625	GATEWAY SERIES TALL SILVER CASE	3	BJHS
6625	GATEWAY SOLO LAPTOP	3	BJHS
6625	10 CFC COMPAQ DESKTOPS	3	BJHS
6625	8 CFC MINI DESKTOPS	3	BJHS
6625	2 CFC DELL COMPUTERS	3	BJHS
6625	5 ASST CFC COMPUTERS	3	BJHS
6625	9 CFC IBM'S	3	BJHS
6625	2 CFC EVO TOWERS	3	BJHS
6625	CFC MONITOR	3	BJHS
6628	2 ASST. COMPUTERS	2	HOOKER OAK
6628	2 DELL COMPUTERS	2	HOOKER OAK
6628	VCR	2	HOOKER OAK
6628	2 JHP DESKJET PRINTERS	2	HOOKER OAK
6628	ELMO OVERHEAD PROJECTOR	3	HOOKER OAK
6629	JS J-215 AMPLIFIED SPEAKERS	2	CHS
6630	COMPAQ EVO COMPUTER	2	CHAPMAN
6630	8 ASST MONITORS	2	CHAPMAN
6631	GATEWAY FLATPANEL MONITOR	2	CHS

Condition:

1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

**TITLE: Notice of Completion**  
**– Water Tank Replacement at Forest Ranch Elementary School**

Action \_\_\_\_\_  
Consent   X    
Information \_\_\_\_\_

September 21, 2011

Prepared by: *Michael Weissenborn, Facilities Planner/Construction Manager*

**Background information**

On April 20, 2011 the Board of Education approved the replacement of the potable water tank at Forest Ranch Elementary School. The project was successfully completed on September 9, 2011.

**Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

**Fiscal Implications**

This project was procured with deferred maintenance funds.

**Additional Information**

The filing of a Notice of Completion (NOC) begins a thirty-five day lien period during which unpaid subcontractors, suppliers and other vendors can file a mechanics lien.

**Recommendation**

It is requested that the Board of Education authorize the Assistant Superintendent, Business Services to approve and execute the Notice of Completion for the Water Tank Replacement at Forest Ranch Elementary School.

WHEN RECORDED MAIL TO:

Jan Combes  
Business Manager  
Chico Unified School District  
1163 East Seventh Street  
Chico, California 95928-5999

8.3.4.

Page 2 of 2

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

DSA FILE NO. 4-12  
DSA APPL NO. 02-111240  
PROJECT NO. 29037

**NOTICE OF COMPLETION**

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is **CHICO UNIFIED SCHOOL DISTRICT.**
3. The FULL ADDRESS of the OWNER is **1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.**
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is : **IN FEE**
5. A work of improvement on the property hereinafter described was COMPLETED on **September 9, 2011** and accepted by the Chico Unified School District on **September 21, 2011.**
6. The work of improvement completed is described as follows: **FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR THE WATER TANK REPLACEMENT AT THE FOREST RANCH ELEMENTARY SCHOOL FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.**
7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is **United Building Contractors, 275 Fairchild Avenue, Chico, CA 95973.**
8. The street address of said property is:

**FOREST RANCH CHARTER SCHOOL – 15815 Cedar Creek Road, Forest Ranch, CA 95942**

9. The property on which said improvement was completed in the **CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA**, and described as follows:

**ASSESSORS PARCEL NUMBERS: 063-210-021**

Date: \_\_\_\_\_ Signature of Owner or agent of owner \_\_\_\_\_

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

\_\_\_\_\_  
Date and Place

\_\_\_\_\_  
(Signature of person signing on behalf of owner)



**TITLE: Notice of Completion**  
**– Covered Walkway Beam Replacement at Pleasant Valley High School**

Action \_\_\_\_\_  
Consent     X      
Information \_\_\_\_\_

September 21, 2011

Prepared by: *Michael Weissenborn, Facilities Planner/Construction Manager*

**Background information**

On April 20, 2011 the Board of Education approved the Covered Walkway Beam Replacement at Pleasant Valley High School. The project was successfully completed on September 9, 2011.

**Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

**Fiscal Implications**

This project was procured with deferred maintenance funds.

**Additional Information**

The filing of a Notice of Completion (NOC) begins a thirty-five day lien period during which unpaid subcontractors, suppliers and other vendors can file a mechanics lien.

**Recommendation**

It is requested that the Board of Education authorize the Assistant Superintendent, Business Services to approve and execute the Notice of Completion for the Covered Walkway Beam Replacement at Pleasant Valley High School.

WHEN RECORDED MAIL TO:

Maureen Fitzgerald  
Assistant Superintendent Business Services  
Chico Unified School District  
1163 East Seventh Street  
Chico, California 95928-5999

8.3.5.  
Page 2 of 2

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

DSA FILE NO. 4-H2  
DSA APPL NO. 02-111709  
PROJECT NO. 2010019

**NOTICE OF COMPLETION**

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is **CHICO UNIFIED SCHOOL DISTRICT.**
3. The FULL ADDRESS of the OWNER is **1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.**
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is : **IN FEE**
5. A work of improvement on the property hereinafter described was COMPLETED on **September 9, 2011** and accepted by the Chico Unified School District on **September 21, 2011.**
6. The work of improvement completed is described as follows: **FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR THE COVERED WALKWAY BEAM REPLACEMENT AT THE PLEASANT VALLEY HIGH SCHOOL FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.**
7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is **Associated Building Contractors, 1875 Wyandotte Avenue, Oroville, CA 95966.**
8. The street address of said property is:  
  
**PLEASANT VALLEY HIGH SCHOOL – 1475 East Avenue, Chico, CA 95926**
9. The property on which said improvement was completed in the **CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA**, and described as follows:

**ASSESSORS PARCEL NUMBERS: 048-202-035**

Date: \_\_\_\_\_ Signature of Owner or agent of owner \_\_\_\_\_

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

\_\_\_\_\_  
Date and Place

\_\_\_\_\_  
(Signature of person signing on behalf of owner)

CHICO UNIFIED SCHOOL DISTRICT  
 1163 EAST SEVENTH STREET  
 CHICO, CALIFORNIA 95928

September 21, 2011

MEMORANDUM TO: Board of Education  
 FROM: Kelly Staley, Superintendent  
 SUBJECT: Certificated Human Resources Actions

Name/Employee #	Assignment	Effective	Comment
<b><u>Temporary Appointment(s) 2011/12</u></b>			
Allen Joanna	Psychologist	2011/12	0.1 FTE Temporary Appointment (in addition to .9 Permanent assignment)
Armstrong, D. Brad	Secondary	9/1/11-5/24/12	0.2 FTE Temporary Appointment (in addition to current .8 FTE Temporary assignment)
Balderston, Deborah	Secondary	2011/12	0.2 FTE Temporary Appointment
Boles, Liana	Secondary	9/13/11-5/24/12	0.2 FTE Temporary Appointment
Dunlap, Kathryn	Special Education	8/22/11-5/24/12	1.0 FTE Temporary Appointment
Graber, Julie	School Nurse	2011/12	0.5 FTE Temporary Appointment
Henderson, Donna	Elementary	2011/12	1.0 FTE Temporary Appointment
Hudson, Erica	Elementary	8/22/11-5/24/12	0.4 FTE Temporary Appointment
Lampkin, Rosann	Psychologist	2011/12	0.2 FTE Temporary Appointment (in addition to .6 Permanent assignment)
Mayr, Martha	Secondary	9/1/11-5/24/12	0.4 FTE Temporary Appointment (in addition to current .6 FTE Temporary assignment)
Miller, Katherine	Special Education	8/25/11-5/24/12	1.0 FTE Temporary Appointment
Nichols, Janelle	Elementary	9/6/11-5/24/12	0.2 FTE Temporary Appointment (in addition to current .5 FTE Permanent assignment)
Quinto, Terry	Psychologist	2011/12	0.8 FTE Temporary Appointment
Ross, Carlie	Secondary	8/10/11-5/24/12	0.8 FTE Temporary Appointment
Ross, Carlie	Secondary	9/1/11-5/24/12	0.2 FTE Temporary Appointment
Stager, Linda	Psychologist	2011/12	0.35 FTE Temporary Appointment (in addition to .65 Permanent assignment)
Wilcox, Jessica	Special Education	8/22/11-12/16/11	0.6 FTE Temporary Appointment (in addition to current .4 FTE Temporary assignment)
<b><u>2011/12 Leave Requests</u></b>			
Cook, Lori	Secondary ISP	2011/12	0.2 FTE Child Care Leave
Smith, Julia C.	Special Education	2011/12	1.0 FTE Personal Leave

CHICO UNIFIED SCHOOL DISTRICT  
 1163 E. 7<sup>th</sup> STREET  
 CHICO, CA 95928-5999

DATE: SEPTEMBER 21, 2011  
 MEMORANDUM TO: BOARD OF EDUCATION  
 FROM: KELLY STALEY, SUPERINTENDENT  
 SUBJECT: CLASSIFIED HUMAN RESOURCES ACTIONS

ACTION NAME	CLASS/LOCATION/ASSIGNED HOURS	EFFECTIVE	COMMENTS/PRF #/ FUND/RESOURCE
<b>APPOINTMENT</b>			
ACTON, DESIREE	ACCOUNTING TECHNICIAN/BJHS/4.0	9/13/2011	VACATED POSITION/271/ GENERAL/0000
ALBA, CESAR	IA-SPECIAL EDUCATION/EMMA WILSON/3.0	8/23/2011	NEW POSITION/294/ SPECIAL ED/6500
ALBA, CESAR	IA-SPECIAL EDUCATION/EMMA WILSON/2.5	8/23/2011	VACATED POSITION/182/ SPECIAL ED/6500
BHOJAK, DEBORAH	IA-SPECIAL EDUCATION/CITRUS/5.0	8/15/2011	VACATED POSITION/278/ SPECIAL ED/6500
BILLINGSLEY, LISA	OFFICE ASST ELEMENTARY ATTENDANCE/ MCMANUS/6.5	8/29/2011	VACATED POSITION/27/ GENERAL/0000
BROWN, CHRISTINA	PARENT LIAISON AIDE-RESTR/MCMANUS/2.0	9/14/2011	NEW POSITION/73/ CATEGORICAL/3010
CAIN, SARA	IA-SPECIAL EDUCATION/MCMANUS/1.6	8/29/2011	VACATED POSITION/35/ CATEGORICAL/6010
CARSON, KERRY	CAFETERIA ASSISTANT/CHS/4.0	8/29/2011	VACATED POSITION/18/ NUTRITION/0000
CARTER, KARRI	REGISTRAR/CHS/8.0	9/7/2011	EXISTING POSITION/60/ GENERAL/0000
CINQUINI, ANGELINA	IPS-HEALTHCARE/NEAL DOW/4.0	8/12/2011	NEW POSITION/9/ SPECIAL ED/6501
COOTS, LORRAINE	INSTRUCTIONAL ASSISTANT/CITRUS/1.5	8/10/2011	VACATED POSITION/279/ CATEGORICAL/6010
CORREA, LINDA	TARGETED CASE MGR-BILINGUAL/ ROSEDALE/3.8	8/10/2011	EXISTING POSITION/ CATEGORICAL/4124
FASHING, KARI	PARENT CLASSROOM AIDE-RESTR/LCC/2.0	8/25/2011	NEW POSITION/24/ CATEGORICAL/3010
FLOYD, HEATHER	IPS-CLASSROOM/HOOKER OAK/3.5	9/12/2011	NEW POSITION/29/ SPECIAL ED/6501
GREBMEIER, WENDY	PARENT CLASSROOM AIDE-RESTR/LCC/2.0	9/13/2011	NEW POSITION/25/ CATEGORICAL/3010
HAFER, ANDREW	BAKER ASSISTANT/BAKERY/8.0	8/30/2011	VACATED POSITION/237/ NUTRITION/0000
HASSETT, DEBRA	CAFETERIA ASSISTANT/CHS/9	9/7/2011	NEW POSITION/61/ CATEGORICAL/4124
HAZZARD, CHARLES	IA-SPECIAL EDUCATION/CHS/6.5	8/10/2011	NEW POSITION/292/ SPECIAL ED/6500
HERNANDEZ, MARIA	IA-BILINGUAL/ROSEDALE/4.5	8/11/2011	EXISTING POSITION/291/ CATEGORICAL/7091
HERNANDEZ, MARIA	IA-BILINGUAL/ROSEDALE/1.5	8/11/2011	NEW POSITION/289/ CATEGORICAL/6010
HERNANDEZ, MARIA	IA-BILINGUAL/ROSEDALE/2.0	9/7/2011	NEW POSITION/46/ CATEGORICAL/6010

HORNBACK, HUNTLEY	IA-SPECIAL EDUCATION/HOOKER OAK/6.0	8/10/2011	VACATED POSITION/5/ SPECIAL ED/6500
HORNBACK, HUNTLEY	IA-SPECIAL EDUCATION/MCMANUS/3.5	9/26/2011	VACATED POSITION/44/ SPECIAL ED/6500
HUNTER, KATIE	IA-ELEMENTARY GUIDANCE/MCMANUS/3.0	9/12/2011	VACATED POSITION/284/ GRANT/7830
MCKEY, ELIZABETH	CAFETERIA ASSISTANT/CCDS/1.6	8/16/2011	VACATED POSITION/254/ NUTRITION/0000
MELVIN, PENNY	REGISTRAR/PVHS/8.0	9/7/2011	EXISTING POSITION/59/ GENERAL/0000
O'BRIEN, CASEY	CAMPUS SUPERVISOR/CJHS/1.9	8/23/2011	EXISTING POSITION/51/ CATEGORICAL/4124
PARTAIN, KENDRA	IA-SPECIAL EDUCATION/MCMANUS/5.4	9/14/2011	EXISTING POSITION/72/ CATEGORICAL/3010
POLI, TINA	HEALTH ASSISTANT/LCC/6.0	9/6/2011	VACATED POSITION/258/ GENERAL/1105
REISE, MARCY	IA-SPECIAL EDUCATION/HOOKER OAK/2.0	9/20/2011	NEW POSITION/39/ SPECIAL ED/6501
RICHER, HAYLEY	IPS-CLASSROOM/PVHS/6.0	8/10/2011	VACATED POSITION/261/ SPECIAL ED/6501
SMITH, ERIN	LT PARENT CLASSROOM AIDE-RESTR/ SIERRA VIEW/2.0	8/10/2011-9/7/2011	EXTEND LT POSITION/49/ GENERAL/0000
SMYTH, M. LYNN	IA-SR ELEMENTARY GUIDANCE/CITRUS/1.4	9/12/2011	VACATED POSITION/241/ GRANT/7829
WALTERS, GABRIELLE	LT IA-SPECIAL EDUCATION/AFC/5.0	9/8/2011-2/10/2012	DURING ABSENCE OF INCUMBENT/285/ SPECIAL ED/6500
WATSON, VALYA	SR LIBRARY MEDIA ASSISTANT/CJHS/1.0	8/22/2011	NEW POSITION/33/ CATEGORICAL/3010

**LAYOFF TO RE-EMPLOYMENT**

JESSEE, KATHRYN	IA-SPECIAL EDUCATION/BJHS/1.0	8/28/2011	LACK OF WORK
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**LEAVE OF ABSENCE**

BOELEN, NICHOLAS	IPS-CLASSROOM/LOMA VISTA/3.0 & 3.0	9/19/2011-9/30/2011	PER CBA 5.3.3
BUSS, ERIN	IA-SPECIAL EDUCATION/NEAL DOW/5.0	9/2/2011-9/29/2011	PER CBA 5.11
CAMPOS, DEBORAH	IPS-CLASSROOM/MJHS/2.0	8/10/2011-2/10/2012	PART-TIME PER CBA 5.12
STEWART-REIBLEIN, KATHERIN	IPS-HEALTHCARE/CITRUS/3.5 & 3.0	8/10/2011-12/16/2011	PART-TIME PER CBA 5.12
TRITCHLER, STACY	SCHOOL BUS DRIVER-TYPE 2/TRANSPORTATION/7.9	8/10/2011-2/10/2012	PART-TIME PER CBA 5.2.9
WATTS, CHRISTINA	IA-SPECIAL EDUCATION/LCC/5.0	9/15/2011-12/16/2011	PER CBA 5.11

**PROMOTION**

BILLINGSLEY, WENDY	SCHOOL OFFICE MANAGER/ CHAPMAN/8.0	8/4/2011	VACATED POSITION/272/ GENERAL/0000
CLARK, KARYL	CHIEF EXAMINER-GED/EDUCATION SVCS/1.0	8/10/2011	NEW POSITION/276/ CATEGORICAL/3010

**RESIGNATION/TERMINATION**

FANNING, NICOLE	IA-SPECIAL EDUCATION/MCMANUS/3.5	8/5/2011	VOLUNTARY RESIGNATION
GRAY, MARK	TRANSPORTATION DRIVER TRAINER/ TRANSPORTATION/8.0	8/5/2011	PERS RETIREMENT
GRIFFIS, GARY	SR CUSTODIAN/ SHASTA/8.0	8/2/2011	PERS RETIREMENT
HANSEN, KIP	M & O MANAGER/M & O/8.0	8/16/2011	PERS RETIREMENT
POLANDER, TANYA	PARENT CLASSROOM AIDE- RESTR/MARIGOLD/1.4	5/26/2011	VOLUNTARY RESIGNATION
TALBOT, DENISE	IPS-HEALTHCARE/LOMA VISTA/4.0	7/28/2011	VOLUNTARY RESIGNATION
THORNTON, LUCY	SCHOOL BUS DRIVER-TYPE 2/TRANSPORTATION/7.6	7/8/2011	VOLUNTARY RESIGNATION

**RESIGNED THIS POSITION ONLY**

BHOJAK, DEBORAH	IA-SPECIAL EDUCATION/ BJHS/4.0	8/14/2011	INCREASE IN HOURS
BILLINGSLEY, LISA	OFFICE ASST ELEMENTARY ATTENDANCE/MARIGOLD/4.0	8/28/2011	INCREASE IN HOURS
BILLINGSLEY, WENDY	OFFICE ASST ELEMENTARY ATTENDANCE/MCMANUS/6.5	8/3/2011	PROMOTION
CARSON, KERRY	CAFETERIA ASSISTANT/BAKERY/3.0	8/28/2011	INCREASE IN HOURS
CARTER, KARRI	REGISTRAR/CHS/8.0	9/6/2011	INCREASE IN WORK YEAR
CINQUINI, ANGELINA	IPS-HEALTHCARE/CHAPMAN/3.5	8/11/2011	INCREASE IN HOURS
COOTS, LORRAINE	INSTRUCTIONAL ASSISTANT/CITRUS/1.8	8/9/2011	VOLUNTARY DECREASE IN HOURS
CORREA, LINDA	TARGETED CASE MGR- BILINGUAL/ROSEDALE/4.0	8/9/2011	VOLUNTARY RESIGNATION
FLOYD, HEATHER	IA-SPECIAL EDUCATION/PVHS/3.1	9/11/2011	TRANS W/INCR HOURS
HAZZARD, CHARLES	IA-SPECIAL EDUCATION/MARIGOLD/6.0	8/9/2011	INCREASE IN HOURS
HERNANDEZ, MARIA	IA-BILINGUAL/ ROSEDALE/4.0	8/10/2011	INCREASE IN HOURS
HERNANDEZ, MARIA	IPS-CLASSROOM/CHAPMAN/2.0	8/10/2011	VOLUNTARY RESIGNATION
HORNBACK, HUNTLEY	IA-SPECIAL EDUCATION/PVHS/6.5	8/9/2011	VOLUNTARY REDUCTION IN HOURS
HORNBACK, HUNTLEY	IA-SPECIAL EDUCATION/ HOOKER OAK/6.0	9/25/2011	VOLUNTARY REDUCTION IN HOURS
MELVIN, PENNY	REGISTRAR/PVHS/8.0	9/6/2011	INCREASE IN WORK YEAR
POLI, TINA	HEALTH ASSISTANT/ CHAPMAN/4.0	9/5/2011	INCREASE IN HOURS

AGENDA ITEM: Public Hearing and Approval of Resolution 1156-11, Notice of Apportionment for the State Instructional Materials Fund

Prepared by: Joanne Parsley

Consent

Information Only

Board Date: September 21, 2011

Discussion/Action /Public Hearing

### Background Information

*Education Code* Section 60119 requires that each pupil within the Chico Unified School District be provided sufficient textbooks and instructional materials aligned to the content standards and consistent with the cycles and content of the curriculum frameworks in the areas of history/social science, mathematics, reading/language arts and science. The attached Certification of Provision of Standards-Aligned Instructional Materials states that we are currently sufficient for the 2011-12 school year. As such, the Educational Services Department requests approval of Resolution No. 1156-11.

### Education Implications

All students will be provided with sufficient textbooks and instructional materials in the core instructional areas for in-class work as well as homework.

### Fiscal Implications

Standards-aligned instructional materials are purchased out of the state provided funds.

### Additional Information

As required by CCR, Title 5, Section 9531, instructional materials for students in grades K-8 were purchased from an approved standards-aligned state adoption list and instructional materials purchased for students in grades 9-12 are aligned with the state content standards and are approved by the CUSD Board of Education following district review of the materials.

CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET  
CHICO, CA 95928  
(530) 891-3000

**RESOLUTION NO. 1156-11**

Whereas, the governing board of Chico Unified School District, in order to comply with the requirements of *Education Code* section 60119 held a public hearing on September 21, 2011, at 6:00pm, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

Whereas, the governing board provided at least ten days notice of public hearing posted in at least three public places within the district that stated the time, place and purpose of the hearing, and;

Whereas, the governing board encouraged participation by parents, teachers, members of the community and bargaining unit leaders in the public hearing, and;

Whereas information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district, and;

Whereas, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home;

Whereas sufficient textbooks and instructional materials were provided to each student, including English learners, in mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks;

Whereas, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

Whereas, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

Therefore it is resolved that for the 2011-12 school year, the Chico Unified School District has provided each pupil with sufficient textbooks and instructional materials aligned to the content standards and consistent with the cycles and content of the curriculum frameworks.

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**Adopted this 21st day of September, 2011**

Ayes:  
Noes:  
Abstentions:  
Absent:

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Board President

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Secretary/Clerk



# Chico Unified School District

Educational Services - Elementary Education  
(530) 891-3020



## **Certification of Provision of Standards-Aligned Instructional Materials**

The local governing board of the Chico Unified School District hereby certifies that as of this date, each pupil in the district, in kindergarten through grade twelve, has been provided with a standards-aligned textbook or basic instructional materials in each of the following areas:

- History/social science
- Mathematics
- Reading/language arts
- Science

For students in K-8, the instructional materials were purchased from an approved standards-aligned state adoption list as required by *CCR, Title 5, Section 9531*.

For students in grades 9-12, the instructional materials were adopted by the local governing board following district review of the materials and their alignment with state content standards as required by *CCR, Title 5, Section 9531*. Certification was approved by the local governing board at a public meeting held on September 21, 2011.

The State Board of Education adopted new standards-aligned instructional materials for K-8 in Mathematics in April, 2009. The local governing board of Chico Unified School District will provide each pupil with a standards-aligned textbook or basic instructional materials from this adopted list by August 10, 2011 which is the start of the first school term that is no later than 24 months following the state adoption of these materials.

The local governing board of the Chico Unified School District has provided each pupil in kindergarten through grade eight with a state adopted standards-aligned textbook or basic instructional materials in the following subjects by the date indicated below to meet the 24 month rule in EC 60422 (a):

Subject	Date Provided
Reading/Language Arts	August 2003
History-Social Science	August 2006
Science	August 2007
Mathematics	August 2009

Certification was approved by the local governing board at a public meeting held on September 21, 2011.

Ayes:  
Noes:  
Abstentions:  
Absent:

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Secretary/Clerk



Administrative Offices  
1163 E. Seventh Street  
Chico, CA 95928-5999

**PUBLIC HEARING NOTICE**  
**September 21, 2011 – 6:00 P.M.**  
**REGULAR BOARD MEETING**  
**CHICO CITY COUNCIL CHAMBERS**  
**EAST FOURTH AND MAIN STREETS**  
**CHICO, CA 95926**

9.1.1.

Page 4 of 4

### **NOTICE OF PUBLIC HEARING**

The Chico Unified School District Board of Education will hold a Public Hearing at a regular board meeting on Wednesday, September 21, 2011. The Board meeting will begin at 6:00 p.m., and the Public Hearing item listed below will be discussed and an opportunity for public testimony will be made available in accordance with the Discussion calendar of the agenda. Public Hearing items include:

**PUBLIC HEARING - Notice of Apportionment for the State Instructional Materials Fund, Grades K-12, Fiscal Year 2011-2012.**

Education Code §60119 requires that, in order to receive instructional materials from any state source, in each fiscal year from 1994-95 onward, the Governing Board shall hold a public hearing regarding the sufficiency of instructional materials in the district.

**This Notice will serve to fulfill the District's 10-day notice requirement of all Public Hearings pursuant to Education Code §5362. A formal agenda containing the item listed above will be posted and distributed in accordance with district procedures on Friday, September 16, 2011.**

**Dr. Kathy Kaiser, Board President**  
**Chico Unified School District**

Posted: August 23, 2011

:mm

**PROPOSED AGENDA ITEM:** Accountability Progress & STAR Results Update

**Prepared by:** Michael Morris

Consent

Board Date September 21, 2011

Information Only

Discussion/Action

**Background Information**

The California Department of Education recently released the annual Accountability Progress Reports. The reports include the state accountability system Academic Performance Index (API) report, the federal Adequate Yearly Progress (AYP) report and Program Improvement status updates. This informational update to the board will provide an overview of CUSD results. In addition, the districtwide, school-level, and grade-level results for CUSD from the Standardized Testing and Reporting (STAR) Program will be reported to the board as required by the Education Code.

**Education Implications**

The state and federal accountability data are reviewed by district staff for planning and monitoring educational programs and strategies and to allocate resources to best support the improvement of CUSD students' academic achievement.

**Fiscal Implications**

Mandated testing is reimbursed by the state.

PROPOSED AGENDA ITEM: **Resolution to Establish a Separate Fund for Inspire School of Arts and Sciences**

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Prepared by: Scott Jones – Director, Fiscal Services

Consent

Board Date September 21, 2011

Information Only

Discussion/Action

**Background Information**

In May, 2009 the Board approved Chico Unified's first dependent charter school, Inspire School of Arts and Sciences (ISAS). Administration established a separate site code within the District's General Fund to accommodate the financial transactions of ISAS. It became apparent that establishing a separate fund within the County Treasury would allow greater transparency for all interested parties to have ISAS and the District's financial data in separate funds. As the district moves toward a new financial system, Escape Technologies, during January, 2012, the tracking of financial data including that of running payroll in separate funds will facilitate efficiencies within the fiscal services department.

**Educational Implications**

None

**Fiscal Implications**

Establishing a separate interest bearing fund within the County Treasurer's Pooled Investment Portfolio will enable both CUSD and ISAS to accrue interest associated with each entities own financial transactions.

**CHICO UNIFIED SCHOOL DISTRICT**

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

**RESOLUTION 1161-11  
RESOLUTION ESTABLISHING A SEPARATE,  
INTEREST-BEARING FUND FOR  
Inspire School of Arts and Sciences Charter School**

**WHEREAS**, The Chico Unified School District (CUSD) approved the Inspire School of Arts and Sciences (ISAS) Charter Petition on May 27, 2009; and

**WHEREAS**, CUSD has included the ISAS financial data along with the CUSD data in the CUSD General Fund when reporting through the State's Standardized Account Code System; and

**WHEREAS**, the CUSD administration desires to report the ISAS financial data in a separate, interest-bearing fund in the Treasurer's Pooled Investment Portfolio for the benefit of both ISAS and CUSD to reflect the entities as separate organizations; and

**WHEREAS**, the accounting for the ISAS Charter School program revenues and expenditures and the allocation of interest to any excess cash balance is facilitated by establishing a separate fund.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Board of the Chico Unified School District that an interest-bearing fund, separate from the CUSD General Fund, be established for the use and recording of financial activity of the ISAS Charter School.

Adopted and approved this 21<sup>ST</sup> day of September 2011, by the following vote:

**Ayes:**  
**Noes:**  
**Abstentions:**  
**Absent:**

By: \_\_\_\_\_  
President of the Governing Board of the  
Chico Unified School District

Attest: \_\_\_\_\_  
Clerk/Secretary of the Governing Board of the  
Chico Unified School District

AGENDA ITEM: 2010-11 Year End Unaudited Actual Financial Statement  
2011-12 Budget

Prepared by: Maureen Fitzgerald-Assistant Superintendent, Business Services

Consent  
 Information Only  
 Discussion/Action

Board Date: September 21, 2011

Background Information:

The district is required to submit the 2010-11 year-end unaudited financial statements to the Butte County Office of Education by September 15, 2011. The unaudited actuals are all transactions through June 30, 2011 including ending fund balances and fund balance designations. Along with the unaudited actuals, the 2011-12 budget has been revised to reflect the State Adopted Budget actions.

Education Implications:

School districts that maintain a balanced budget and have adequate reserves are able to provide a broad range of educational programs for their students.

Fiscal Implications:

The year-end unaudited actuals will differ from approved budgets as budgets are a planning tool and are intended to estimate, based on current assumptions, the district spending plan. When the books are closed as of June 30<sup>th</sup> only actual money spent and received or earned are recorded, reflecting actual affects to the ending fund balance. In years during fiscal uncertainty budgets and year-end actuals will differ more significantly than in more secure fiscal times due to prudent spending and intentional savings.

The following report reflects actuals and fund balances for all the district funds.

Recommendation: Approve 2010-11 Year-End Unaudited Actual Financial Statement as presented.

**TITLE: Measure A Phase III - New Classroom Building at Pleasant Valley High School Design Update**

Action \_\_\_\_\_  
Consent \_\_\_\_\_  
Information  X

September 21, 2011

Prepared by: Michael Weissenborn, Facilities Planner/Construction Manager

**Background information**

The purpose of this item is to update the Board of Education on the progress of the design for the new Classroom Building at Pleasant Valley High School. The District has entered into an agreement with Broward Builders to provide pre-construction services for the project. Broward has been working closely with NMR Architects, the project architect. NMR Architects will update us on project progress to date.

**Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

**Fiscal Implications**

This project is funded with Measure A – Phase III Bond dollars

**TITLE: Authorization to Finalize Construction Documents for Inspire School of Arts and Sciences**

Action   X    
Consent         
Information       

September 21, 2011

Prepared by: Michael Weissenborn, Facilities Planner/Construction Manager

**Background information**

On August 17, 2011, NTD Architects presented the plan for the development of a new campus for the Inspire School of Arts & Sciences. This plan was developed following a series of design meetings with the participation of District Staff, Design Consultants, Inspire and Chapman Staff, Maintenance & Operations, and CARD. This plan involves the construction of a new campus comprised of relocated portable classroom buildings from Pleasant Valley High School and Chico High School that will be located on the south-east portion of the Chapman Elementary School campus.

At this same time, the District requested authorization to circulate a Request for Qualifications (RFQ) in order to select a Lease Lease-back Contractor to participate in this project. The Request for Qualifications was circulated on September 8, 2011 and responses are due on September 29, 2011.

At the August 17, 2011, Board of Education meeting, District Staff failed to request authorization to have the architect finalize construction documents which would need to be submitted to the Division of the State Architect. his submittal is a critical component towards meeting the schedule for occupancy in August of 2012.

**Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

**Fiscal Implications**

Funding for this project will be one of the Capital Funds either Measure A bond funds or developer fees.

**Recommendation**

It is requested that the Board of Education authorize staff to proceed with the finalization of construction documents.



PROPOSED AGENDA ITEM: Personnel Commission Annual Report

Prepared by: David Koll, Director Human Resources

Consent

Board Date September 15, 2011

Information Only

Discussion/Action

**Background Information**

**The Personnel Director shall, prepare, as required by Education Code Section 45266, an annual report of Commission activities. When approved by the Commission, the annual report shall be submitted to the Board of Education.**

**Educational Implications**

N/A

**Fiscal Implications**

N/A



Personnel Commission  
Forty-third Annual Report  
2010-2011

### **The Merit System**

Very simply, the merit system is a method of personnel management which is designed to promote the efficiency and economy of the workforce and the good of the public by providing for the selection and retention of employees, promotional opportunities, in-service training, and other related matters, on the basis of merit, fitness and the principle of *"like pay for like work."*

#### **► Who Started It?**

The merit (civil service) system is not a new system.

Early in the 1800s, the "spoils system" of patronage was well established as a method of filling government jobs. It took the tragedy of the shooting of President John Garfield by a disgruntled office worker in 1881 to focus enough attention on the practice to spark legislative reform.

Two years later, the Congress passed the Civil Service Act of 1882 (the Pendleton Act) which set up the first civil service system for federal employees to guard against patronage appointments. In the following years, state and local civil service systems flourished, but it was not until 1936 that the first merit system law for school districts was established.

It was California that became the leader in the national movement to implement the merit system in school districts when, as a result of a disgraceful patronage system in the Los Angeles Unified School District, more than 700 employees were fired on the day after a school board election in order to make room for hiring political "spoils men" for their positions. The fired employees had no appeal rights.

#### **► Who Needs it?**

With the advent of collective bargaining in the public education field, functions performed by Personnel Commissions took on added significance. The necessity for objective information, classification decisions, appeals unaltered by Board and management pressures, protection of the rights of

unrepresented employees and an independent body to hear employee appeals in an impartial manner, are all vital to the efficient and economic operations of a school district and to the benefit of the public and employees.

#### **► Who Uses it?**

There are nearly 100 merit system school districts in California that employ almost 70 percent of the total classified school employees in the state.

A merit system may be voted into a district by a vote of the classified employees following the submission of a petition requesting an election. It takes a simple majority affirmative vote and the merit system becomes effective; then begins the process of appointing a three-member Personnel Commission and the appointment of a Director of Classified Personnel. This starts the transition into developing and putting into effect the system of personnel management based on the concept of merit and fitness

#### **► Who Administers it?**

The Personnel Commission is the mainstay of the merit system. It is an independent body composed of three persons appointed for three-year staggered terms.

Personnel Commissioners are laypersons who must be known adherents of the merit principle. The Personnel Commission is responsible for maintaining a merit system for classified employees of the school district and for fostering the advancement of a career service for such employees. To execute these responsibilities, the State Education Code provides that the Personnel Commissioners shall classify positions; hear appeals of disciplinary and dismissal matters, and protests involving examinations, selection and appointment procedures; and prescribe rules related to a variety of personnel practices.

Authority for Personnel Commission functions is provided in Sections 45220 through 45320 of the State Education Code.

#### **► What Are the "Merit" Principles?**

The Merit System encompasses these basic principles and concepts:

- Hiring and promoting employees on the basis of ability, with open competition in initial employment.
- Providing for compensation.
- Retaining employees on the basis of performance. Correcting inadequate performance and separating those who inadequate performance cannot be corrected.
- Training employees as needed for high quality performance.
- Assuring fair treatment of all applicants and employees in all aspects of personnel administration without regard to political affiliation, race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation and with proper regard for their privacy and Constitutional rights as citizens.
- Protecting employees against political coercion and prohibiting use of official positions to affect an election or nomination for office.

#### **► What Are the Responsibilities of Personnel Commissioners?**

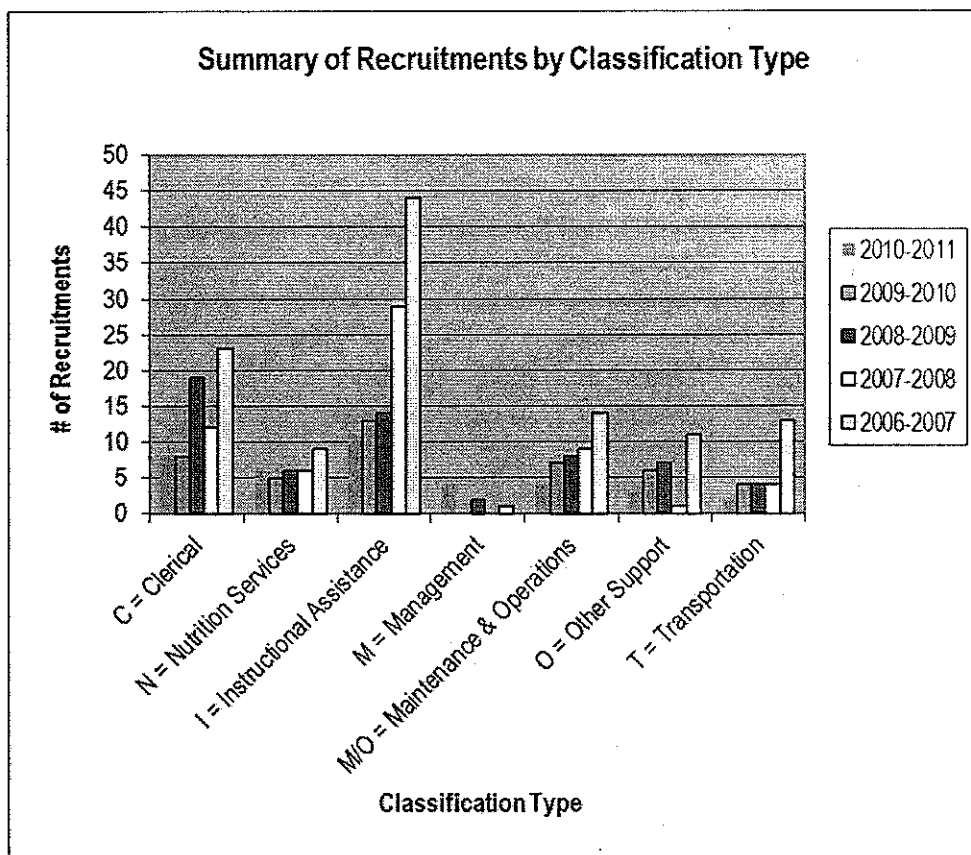
Commissioners have threefold responsibility:

- The Personnel Commission ensures that classified employees receive fair and equitable treatment.
- Personnel Commissions represent the public's interest by providing a personnel system dedicated to the hiring and retaining of the best qualified employees.
- Personnel Commissions work in cooperation with the governing board and administrators in the quest for competent employees and good personnel administration.

## PERSONNEL COMMISSION MEMBERS

July 1, 2010 – June 30, 2011

Gloria Bevers	Appointee of the Chico Unified School District Board of Education
Position(s):	Chairperson
Term:	3-year appointment
Appointed:	December 1, 2002 (one-year term)
Reappointed:	December 1, 2006, 12:01 pm
Expires:	December 1, 2009, 12:00 noon
Reappointed:	December 1, 2009, 12:01 pm
Expires:	December 1, 2012, 12:00 noon
Bill Patton	Appointee of the Classified School Employees Association of the Chico Unified School District
Position(s):	Vice Chairperson, Member
Term:	3-year appointment
Reappointed:	December 1, 2008, 12:01 pm
Expires:	December 1, 2011, 12:00 noon
Leonard Whitegon	Appointee of the Personnel Commissioners
Position(s):	Member
Term:	3-year appointment
Appointed:	March 11, 2011, 12:01 pm
Expires:	December 1, 2013, 12:00 noon



	2010-11	2009-10	2008-09	2007-08	2006-07
<b>Examinations Announced:</b>					
Announcements	38	42	61	61	112
Applications Received	1199	1677	1490	1014	1257
Applications Approved	666	825	941	593	901
<b>Examinations Conducted:</b>					
Job Related Written Test	16	18	31	18	44
Performance/Technical Test	12	12	12	13	28
Competency Test (instructional positions)	7	6	13	24	32
Oral Exam	36	40	51	46	77
Total Exams Given (Test takers)	857	958	1103	638	959
Candidates Eligible	398	520	555	368	528
<b>% of Eligibles to Applicants</b>	<b>59.76</b>	<b>63.03</b>	<b>58.98</b>	<b>62.06</b>	<b>58.60</b>

	2010-11	2009-10	2008-09	2007-08	2006-07
<b>Position Request Forms Processed</b>					
	303	344	443	269	471
<b>Notices</b>					
Lateral Transfer Notice	79	79	91	130	176
Limited Term Opportunity	35	59	49	43	39
Provisional Opportunity	0	0	0	0	0
Temporary Summer Work	*0	*0	*0	*0	39
<b>Board Actions</b>					
<i>Appointments:</i>					
Open	163	147	221	180	232
Restricted (parent positions)	9	25	12	24	31
Limited Term	36	54	51	36	32
Provisional/Interim	2	0	0	0	0
Temporary Summer Work	0	*0	*0	*0	22
Promotional	1	12	12	17	18
Reclassification	0	0	0	0	3
Reinstatement/Re-employment	7	8	40	4	8
Voluntary Demotion	2	0	12	2	3
Leaves of Absence (unpaid)	59	35	32	41	50
<b>Total</b>	<b>279</b>	<b>281</b>	<b>380</b>	<b>304</b>	<b>399</b>
<i>Terminations:</i>					
Layoff to Re-employment List	15	5	68	19	10
Resignations	41	29	41	48	67
Limited Term	3	3	2	1	0
Restricted	2	2	4	7	8
Released from Parent Restricted	6	3	3	2	7
Retirement	19	7	46	20	17
Death	3	1	1	1	1
Dismissals	3	0	1	2	6
<b>Total</b>	<b>92</b>	<b>50</b>	<b>166</b>	<b>100</b>	<b>116</b>
<b>Total Turn-Over Ratio</b>	<b>15.67%</b>	<b>8.37%</b>	<b>26.31%</b>	<b>16.49%</b>	<b>17.61%</b>
<b>Voluntary Turn-Over Ratio</b>	<b>6.76%</b>	<b>5.09%</b>	<b>7.13%</b>	<b>9.16%</b>	<b>11.19%</b>

\*Temporary Summer Work interest was included on the Summer School Application.

	2010-11	2009-10	2008-09	2007-08	2006-07
<b>Non-Board Actions</b>					
<i>Appointments:</i>					
School Aide-Exempt	19	8	9	8	19
Pupil Helper-Exempt	3	0	4	1	1
Substitutes	106	103	89	116	149
<i>Terminations:</i>					
<i>Resignations:</i>					
Exempt	1	0	0	5	0
Substitutes	22	17	27	32	14
<i>Dismissals:</i>					
Exempt	1	0	0	1	0
Released from Pupil Helper-Exempt	8	1	0	2	2
Substitutes	86	83	100	76	58
<b># of Employees</b>					
Exempt	41	38	36	29	49
Restricted	16	19	17	21	27
Bargaining Unit	574	533	560	586	572
Confidential	7	7	7	8	
Classified Management	13	12	11	11	*22
<b>Total</b>	651	609	631	655	670
Substitutes	308	322	333	399	347
<b>Combined Total</b>	959	931	964	1028	1017
<b>FTE by Employee Type</b>					
Exempt	10.4	9.9	11.1	10.9	10.4
Restricted	7.2	8.7	6.7	7.4	9.5
Bargaining Unit	451.7	443.2	437.8	449.5	454.7
Confidential	7.0	7.0	7.0	8.0	8.0
Management	13.0	12.0	11.0	11.0	14.0

\*Total includes Classified Confidential & Classified Management

	2010-11	2009-10	2008-09	2007-08	2006-07
<b>Reclassification/Reallocation Studies</b>					
<b>Total</b>	0	0	0	2	9
2010:	None				
2009:	None				
2008:	None				
2007:	Sr Equipment Mechanic, Targeted Case Manger-Bilingual				
2006:	IPS-Visually Impaired, Computer Technician, Network Analyst, Information Systems Analyst, Healthcare Assistant/Specialized, IA-Bilingual, IA-Multicultural, Office Asst Elementary Attendance-Bilingual, Certificated Human Resources Assistant				

PROPOSED AGENDA ITEM: **Resolution #1155-11/Elimination of Classified Services**

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

- Consent
- Information Only
- Discussion/Action

Board Date: September 21, 2011

**Background Information:**

The District no longer needs or no longer has the funds to support the positions noted in the resolution.

**Educational Implications:**

None.

**Fiscal Implications:**

The District will save the cost of these positions.



CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, California 95928-5999  
(530) 891-3000

**RESOLUTION 1155-11  
RESOLUTION OF THE GOVERNING BOARD  
OF THE CHICO UNIFIED SCHOOL DISTRICT**

**ELIMINATION OF CLASSIFIED SERVICES AND  
ORDERING LAYOFFS IN THE CLASSIFIED SERVICE  
FOR THE 2011-2012 SCHOOL YEAR**

**WHEREAS** Education Code section 45308 provides for the layoff and reemployment of classified employees due to a lack of work and/or lack of funds, and,

**WHEREAS** the Superintendent of the Chico Unified School District (District) has advised the District's Governing Board (Board) that there is a lack of work and/or funds to maintain the following position(s) and that the Board should consider the elimination of the following position(s):

Classification	Full-Time Equivalent	Site/Program
Instructional Assistant	0.5000	McManus
Targeted Case Mgr-Bil	0.5000	McManus
IA-Special Ed	0.5000	BJHS
IA-Special Ed	0.3875	PVHS

**WHEREAS** the District and the California School Employees Association, Chico Chapter 110 (CSEA) executed a Collective Bargaining Agreement (Agreement) effective July 1, 2007 through November 15, 2010. The CSEA's covered unit members, as defined in the Agreement, include those holding the positions described herein.

**WHEREAS** Article 1, Section 1.5.1 of the Agreement recognizes the authority of the District to make decisions to eliminate services and layoff therefrom.

**WHEREAS** Article 4 of the aforesaid Agreement covers layoff and reemployment and specifically provides that said Article includes all of the impact and effects of any layoff, demotion and/or reemployment for unit members and is thus a waiver to further bargain the effects of any specific decision to eliminate services and layoff therefrom, except as provided therein.

**WHEREAS** CSEA has been apprised of the contemplated elimination of services described herein in order to afford it the opportunity to exercise its rights under the Agreement.

**NOW, therefore, be it resolved** the Board has this date adopted the Superintendent's recommendations and ordered a reduction of classified services, and it appears to the Board that due to a lack of funds it is necessary to eliminate certain classified position(s) and to layoff affected employee(s) hereinabove set forth.

**BE IT FURTHER RESOLVED** that the Board authorizes the District Superintendent to give notice to the affected classified employee(s) of the layoff in accordance with Education Code Sections 45117 and 45308 and pursuant to Article 4 of the current collective bargaining agreement and pursuant to Merit System rules, such notice to be given at least forty-five (45) working days prior to the effective date of each layoff as set forth above.

The Board authorizes and directs the Superintendent to carry forth all layoff proceedings resulting from the elimination of position(s) ordered herein above, including proceedings for layoff provided by the exercise of displacement rights and to service layoff notices to employees affected thereby. Where an employee displaces an employee holding a position in another class, the Superintendent is hereby authorized and directed to carry forth layoff proceedings resulting therefrom and to serve layoff notices to employees affected thereby. All such layoffs shall be as of the designated effective date, forty-five (45) working days from notices of layoff.

In the event that an employee affected by the layoff proceedings authorized by this resolution chooses to retire or resign from District service, or other appropriate resolution is made, the Superintendent is authorized to rescind the layoff.

**PASSED AND ADOPTED** at a meeting of the Governing Board of the Chico Unified School District of Butte County on September 21, 2011.

AYES:  
NOES:  
ABSTENTIONS:  
ABSENT:

DATED this 21<sup>st</sup> day of September, 2011.

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Clerk of the Governing Board of the  
Chico Unified School District

**AGENDA ITEM:** Resolution per Education Code 44263 – Resolution 1158-11, To Allow a Credentialed Teacher to Teach any Single Subject Class Based on Appropriate Coursework

**Prepared by:** Bob Feaster, Assistant Superintendent-Human Resources

Consent

Board Date September 21, 2011

Information Only

Discussion/Action

### **Background Information**

**Per Education Code 44263: "A teacher licensed pursuant to the provisions of this article may be assigned, with his or her consent, to teach any single subject class in which he or she has eighteen semester hours of coursework or nine semester hours of upper division or graduate coursework."**

**The following credentialed teachers have met the requirements for authorization within Education Code 44263 to teach in a departmentalized classroom and have a teacher consent form on file:**

**Jason Alvistur to teach Physical Education at Chico High School  
Jason Becker to teach Spanish at Pleasant Valley High School  
Charles Copeland to teach Social Science at Pleasant Valley High School  
Christina Fisher to teach Dance at Pleasant Valley High School  
Ryan Parker to teach History at Pleasant Valley High School**

### **Educational Implications**

**Ensuring that individuals meet the Education Code requirements for credentials helps provide an excellent education for students.**

### **Fiscal Implications**

**Not applicable.**

### **Additional Information**

**Available in the Office of the Assistant Superintendent-Human Resources**

**CHICO UNIFIED SCHOOL DISTRICT**  
**1163 East Seventh Street**  
**Chico, CA 95928-5999**

**Resolution No. 1158-11**  
**Education Code §44263**

**WHEREAS**, the following teachers are the holders of a valid teaching credential and have completed eighteen semester hours of course work or nine semester hours of upper division or graduate coursework in a single subject; and

**WHEREAS**, approval to teach in the designated subject area must be granted by resolution of the governing board of the district on a yearly basis;

**NOW, THEREFORE, BE IT RESOLVED** that the following teachers are authorized to teach the single subject class listed at the designated school in accordance with the terms of their respective credential:

Jason Alvistur to teach Physical Education at Chico High School  
Jason Becker to teach Spanish at Pleasant Valley High School  
Charles Copeland to teach Social Science at Pleasant Valley High School  
Christina Fisher to teach Dance at Pleasant Valley High School  
Ryan Parker to teach History at Pleasant Valley High School

**PASSED AND ADOPTED** by the Board of Trustees of the Chico Unified School District at its regular meeting held on **September 21, 2011**, by the following vote:

AYES:  
NOES:  
ABSENT:

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President

**AGENDA ITEM:** Resolution per Education Code 44256(b) – Resolution 1159-11, To Allow Teachers with a Multiple Subject Credential to Teach a Specific Subject Below Grade 9

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Prepared by: Bob Feaster, Assistant Superintendent-Human Resources

Consent

Board Date September 21, 2011

Information Only

Discussion/Action

**Background Information**

**Per Education Code 44256(b): "The governing board of a school district by resolution may authorize the holder of a multiple subject teaching credential or a standard elementary credential to teach any subject in departmentalized classes to a given class or group of students below grade 9 provided that the teacher has completed at least twelve semester units or six upper division or graduate units, of coursework at an accredited institution in each subject to be taught." The authorization shall be with the teacher's consent.**

**The following teachers have met the requirements within Education Code 44256(b) to teach in a departmentalized setting and have a teacher consent form on file:**

**Julie Cardinet to teach Elementary Fine Arts at Citrus, Emma Wilson, Rosedale and Chapman**  
**Denise Coppage to teach Home Economics at Bidwell Jr. High**  
**Richard Cross to teach Elementary PE at Parkview, Rosedale, Shasta and Emma Wilson**  
**Rita Dane to teach English at Bidwell Jr. High**  
**John Jenswold to teach Elementary PE at McManus, Sierra View and Emma Wilson**  
**Bonnie Parkin to teach Elementary Fine Arts at Emma Wilson and Rosedale**  
**Peter Reginelli to teach Elementary Music at Hooker Oak and Rosedale**  
**Roland Resendez to teach Elementary Fine Arts at Sierra View, Parkview Marigold, Hooker Oak and McManus**  
**Kirsten Southam to teach Elementary PE at Citrus**

**Educational Implications**

**Ensuring that individuals meet the Education Code requirements for credentials helps provide an excellent education for students.**

**Fiscal Implications**

**Not applicable.**

**Additional Information**

**Available in the Office of the Assistant Superintendent-Human Resources**

**CHICO UNIFIED SCHOOL DISTRICT**  
**1163 East Seventh Street**  
**Chico, CA 95928-5999**

**Resolution No. 1159-11**  
**Education Code §44256 (b)**

**WHEREAS**, the following teachers hold a multiple subject or standard elementary teaching credential and have twelve semester units or six upper division or graduate semester units in the listed subject; and

**WHEREAS**, approval to teach a partial assignment in a departmentalized class below grade nine must be granted by resolution of the governing board of the district;

**NOW, THEREFORE, BE IT RESOLVED** that the following teachers are authorized to teach the single subject class listed at the designated school in accordance with the terms of their respective credential:

Julie Cardinet to teach Elementary Fine Arts at Citrus, Emma Wilson, Rosedale and Chapman  
Denise Coppage to teach Home Economics at Bidwell Jr. High  
Richard Cross to teach Elementary PE at Parkview, Rosedale, Shasta and Emma Wilson  
Rita Dane to teach English at Bidwell Jr. High  
John Jenswold to teach Elementary PE at McManus, Sierra View and Emma Wilson  
Bonnie Parkin to teach Elementary Fine Arts at Emma Wilson and Rosedale  
Peter Reginelli to teach Elementary Music at Hooker Oak and Rosedale  
Roland Resendez to teach Elementary Fine Arts at Sierra View, Parkview, Marigold, Hooker Oak and McManus  
Kirsten Southam to teach Elementary PE at Citrus

**PASSED AND ADOPTED** by the Board of Trustees of the Chico Unified School District at its regular meeting held on **September 21, 2011**, by the following vote:

AYES:  
NOES:  
ABSENT:

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President

**AGENDA ITEM:** Resolution per Education Code 44258.2 – Resolution 1160-11, To Allow Junior High Teachers with a Single Subject Credential to Teach Outside Their Credential Area Based on Appropriate Coursework

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Prepared by: Bob Feaster, Assistant Superintendent-Human Resources

Consent

Board Date September 21, 2011

Information Only

Discussion/Action

**Background Information**

**Per Education Code 44258.2: "The holder of a single subject teaching credential or a standard secondary teaching credential may, with his or her consent, be assigned by action of the local governing board to teach classes in grades 5 to 8, inclusive, in a middle school, if he or she has a minimum of 12 semester units, or six upper division or graduate units, of coursework at an accredited institution in the subject to which he or she is assigned."**

**The following credentialed teachers have met the requirements for authorization within Education Code 44258.2 to teach in a departmentalized classroom and have a teacher consent form on file:**

**Stephen McDonald to teach Life Science at Marsh Jr. High School  
John Wirt to teach Physical Science at Bidwell Jr. High School**

**Educational Implications**

**Ensuring that individuals meet the Education Code requirements for credentials helps provide an excellent education for students.**

**Fiscal Implications**

**Not applicable.**

**Additional Information**

**Available in the Office of the Assistant Superintendent-Human Resources**

**CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, CA 95928-5999**

**Resolution No. 1160-11  
Education Code §44258.2**

**WHEREAS**, the following teachers hold a single subject or standard secondary teaching credential and have twelve semester units or six upper division or graduate semester units in the listed subject; and

**WHEREAS**, approval to teach a partial assignment in a departmentalized class in grades five to eight inclusive in a middle school must be granted by resolution of the governing board of the district;

**NOW, THEREFORE, BE IT RESOLVED** that the following teachers are authorized to teach the single subject class listed at the designated school in accordance with the terms of their credential:

Stephen McDonald to teach Life Science at Marsh Jr. High School  
John Wirt to teach Physical Science at Bidwell Jr. High School

**PASSED AND ADOPTED** by the Board of Trustees of the Chico Unified School District at its regular meeting held on **September 21, 2011**, by the following vote:

AYES:  
NOES:  
ABSENT:

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President



**TITLE: Approval of a Variable Term Waiver Request for an Early Childhood Special Education Certificate for Certificated Special Education Employee Kathryn Dunlap**

Action:   
Consent:   
Information:

September 21, 2011

Prepared by: Bob Feaster, Assistant Superintendent-Human Resources

**Background Information**

Request approval of a Variable Term Waiver Request for an Early Childhood Special Education Certificate to cover the assignment of a Certificated employee (Kathryn Dunlap) in the position of SDC-SH Preschool teacher for the 2011/12 school year.

**Educational Implications**

Approval of this Variable Term Waiver Request will allow Ms. Dunlap to teach while completing requirements for the Certificate.

**Fiscal Implications**

None

**Additional Information**

**Recommendation**

It is recommended that the Board of Education approve the Variable Term Waiver Request for Kathryn Dunlap.



State Of California  
 Commission On Teacher Credentialing  
 Certification, Assignment and Waivers Division  
 1900 Capitol Avenue  
 Sacramento, CA 95811

Telephone: (916) 323-7136  
 E-mail: waivers@ctc.ca.gov

**VARIABLE TERM WAIVER REQUEST (WV1 Form)**

Requests must be prepared by the employing agency, not the applicant. All materials must be clear enough to photocopy.

<b>1. EMPLOYING AGENCY</b> (include mailing address) <b>Chico Unified School District</b> <b>1163 E. 7th Street, Chico, CA 95928</b>  NPS/NPA (list county code )	County/District CDS Code  <b>04-61424</b>	Contact Person: <b>Heather Deaver</b> Telephone #: <b>(530)891-3000</b> E-Mail: <b>hdeaver@chicousd.org</b>
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**2. APPLICANT INFORMATION**

Social Security Number 335

All applicants must answer professional fitness questions (see #11). In addition, if fingerprint clearance is not on file at CTC, a completed LiveScan receipt (41-LS) must be submitted with this waiver request. If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.

Full Legal Name Dunlap Kathryn A  
L ast First Middle

Former Name(s) \_\_\_\_\_ Birth Date \_\_\_\_\_

Applicant's Mailing Address \_\_\_\_\_  
**Paradise, CA 95969**

Credential Needed for Waiver **Ed Specialist: Early Childhood Education**  
 (List specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

Assignment **Preschool SDC-SH class**

Indicate specific position and grade level (e.g. chemistry teacher, grades 11-12)

- For bilingual assignment list LANGUAGE: \_\_\_\_\_
- Is this a full time position?  Yes  No
- If not, indicate how many periods a day the individual will be teaching the waiver assignment(s)
- Is this a subsequent waiver? (see #9 for additional information)  Yes  No

**3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED**

Specific section(s) covering the assignment: 44265

**4. EFFECTIVE DATES**

Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification *must* be included if the expiration date extends beyond the term, track or year.

Effective Dates (mm/dd/yyyy): 08 / 22 / 2011 to 05 / 24 / 2012

Ending date of school term, track, or year: 05 / 24 / 2012

5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:

a. INDICATE THE HIGH INCIDENCE AREA FOR THE ASSIGNMENT

- Special Education
- Clinical or Rehabilitative Services
- Speech-Language Pathology Services
- Driver Education and Training
- 30-Day Substitute

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

No copies are necessary if this is a recognized high incidence area.

- Advertised in local/national newspapers
- Advertised in professional journals
- Attended job fairs in California
- Attended recruitment out-of-state
- Contacted IHE placement centers
- Distributed job announcements
- Internet
- Other \_\_\_\_\_

c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

**Professional Preparation**

**BA degree in Sociology**  
**Clear level II Education Specialist / Mod-Severe Credential**  
**Undergraduate coursework in Child Development (3 units)**

**Teaching Experience**

**Four years Elementary Mod/Severe Special Day Class**  
**Collaboration with General Education Teachers**  
**Autism Training**

**Enrolling in Calif State Sacramento - Spring 2012**

6. NON STATEWIDE LOW INCIDENCE AREA WAIVER REQUESTS:

a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT

- Administrative Services
- Single Subject Teaching (all subject areas)
- Designated Subjects – except driver education and training
- Library Media Services
- Multiple Subject Teaching
- Pupil Personnel Services: Counseling, Psychology, Social Work
- Reading Specialist/Certificate
- Teacher of English Learner Students

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

Copies of announcements, advertisements, web site registration, etc. **must** be attached.

The employer must verify **all** of the following:

- Distributed job announcements
- Contacted IHE placement centers
- Internet (i.e. [www.edjoin.org](http://www.edjoin.org))

Optional recruitment methods:

- Advertised in local/national newspaper
- Attended job fairs in California
- Attended recruitment out-of-state
- Advertised in professional journals
- Other \_\_\_\_\_

c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:

How many individuals credentialed in the authorization of the waiver request applied for the position? \_\_\_\_\_

How many individuals credentialed in the authorization of the waiver request were interviewed? \_\_\_\_\_

What were the results of those interviews? (Please indicate answers in numbers)

- \_\_\_\_\_ Applicant(s) withdrew
- \_\_\_\_\_ Candidate(s) declined job offer
- \_\_\_\_\_ Candidate(s) found unsuitable for the assignment

d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION

What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.

**e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE**

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

**7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL**

List the requirements that the applicant must complete to be eligible for the document named above as the credential goal and a target date by which he or she plans to complete those requirements.

PROGRAM, COURSE, EXAMINATION, EXPERIENCE	TARGET COMPLETION DATE
<b>Early Childhood Special Education (ECSE)</b>	<b>June 2013</b>

**8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER**

By assigning this individual, the employing agency makes a commitment to provide orientation, guidance and assistance to the applicant, as feasible, in completing the requirement(s) listed above.

Name Jennifer Childs Position SDC-SH Preschool

**9. SUBSEQUENT WAIVER REQUESTS**

Attached is a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.

**10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?**

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

Yes       No       Not applicable (program completion is not a requirement)



**12. PUBLIC NOTICE -- CHECK THE BOX THAT APPLIES**

**Public School District:** Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #14 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

1. A candidate who is qualified to participate in an approved internship program in the region of the school district
2. An individual who is scheduled to complete initial preparation requirements within six months

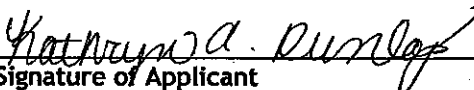
**County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency:** Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #14 below, the person signing verifies that there were no objections to this waiver request.

**13. APPLICANT'S CERTIFICATION**

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be discussed.

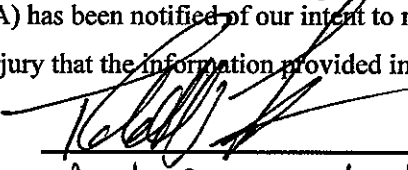
I hereby certify (or declare) under penalty of perjury under the laws of the State of California that all of the foregoing statements in this application are true and correct.

  
 Signature of Applicant \_\_\_\_\_ Date 8.22.11  
 (Sign full legal name as listed in #2)

**14. EMPLOYING AGENCY CERTIFICATION** (To be signed by district or county superintendent, personnel administrator, NPS/NPA administrator, or designee.)

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions. If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

Signature:   
 Title: Asst. Superintendent, HR  
 Date: 8.22.11